

Min	Minutes of Stoke Albany Parish Council (SAPC) Meeting Number 2404 Held on Tuesday 2nd April at 8.00 pm in the Village Hall	Actions												
OPENING PROCEDURES														
01	<p>To open the meeting, note attendance, and determine the quorum. The Chair opened the meeting at 2000h and welcomed the visitors. There being at least 3 SAPC councillors present, the Chair declared the meeting to be quorate.</p> <p><u>In Attendance</u> Cllrs D Benson (Chair), M Kelly, G Mackenzie-Kent and H Perry. Cllr G Squire arrived at 8.05pm J Medwell - Clerk 5 members of the public</p>													
02	<p>To receive apologies for absence. North Northants Cllr D Howes</p>													
03	<p>To receive any changes to the Members' Register of Interests There were none.</p>													
04	<p>To receive Declarations of Interest for this meeting. There were none.</p>													
05	<p>To verify the minutes of the previous meeting. It was RESOLVED that the minutes of the Parish Council Meeting of 5th March 2024 be adopted as a true and accurate record. Proposed Cllr Benson, Seconded Cllr Perry. The Chair duly signed the minutes.</p>	Decision												
FINANCIAL MATTERS														
06	<p>To review and verify the bank statement. The Bank Reconciliation was unanimously approved and duly signed by the Chair.</p>	Decision												
07	<p>To review and verify the statement of accounts. Current Account (Total Reserves) £5,082.64 The statement of accounts was verified as accurate and signed by the Chair.</p>	Decision												
08	<p>Cllr Squire arrived at this point.</p> <p>To verify any payment vouchers. It was RESOLVED that the following payments be made: There were none.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Total Amount</th> <th style="text-align: center;">VAT</th> <th style="text-align: center;">Payee</th> <th style="text-align: center;">Reason for Payment</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">£69.30</td> <td style="text-align: center;">£11.55</td> <td>North Northants Council</td> <td>Mowing</td> </tr> <tr> <td style="text-align: center;">£33.89</td> <td style="text-align: center;">£4.65</td> <td>Amazon / Post Office</td> <td>Office Expenses</td> </tr> </tbody> </table>	Total Amount	VAT	Payee	Reason for Payment	£69.30	£11.55	North Northants Council	Mowing	£33.89	£4.65	Amazon / Post Office	Office Expenses	Decision
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09	<p>Approval of Certificate of Exemption 2023/24 The Council noted that its gross income or expenditure did not exceed £25,000 in the year ending 31st March 2024 and therefore agreed to certify itself as exempt from a limited assurance review under section 9 of the Local Audit (Smaller Authorities) Regulations 2015. Proposed Cllr MacKenzie-Kent Seconded Cllr Kelly The Certificate of Exemption was then duly signed by the Chair and Responsible Financial Officer and will be returned to the External Auditor. New Action: The Clerk will return Certificate of Exemption to the External Auditor.</p>	Decision 2404A JM												

Chair

Date

	<p>c. It was noted that allotment 3 had been split into two, and new tenancy agreements had been issued as a result.</p> <p>d. A request to use the Lower Green for a party had been received. A risk assessment had been forwarded for completion ahead of the event.</p> <p>e. Stoke Feast will take place on 17th June.</p> <p>f. It was noted that the NNC had made the decision not to renew its mowing contract for the Top and Lower Greens. The Council will need to source an alternative contractor. New action: The Chair will seek commercial quotes for this.</p> <p>g. The TVAS will be present in the village for the month of April.</p> <p>h. Blocked drains on the Ashley Road were brought to the Council's attention. New action: The Clerk will report via FixmyStreet.</p>	<p>2404E DB</p> <p>2404F JM</p>
REPRESENTATIONS FROM MEMBERS OF THE PUBLIC		
16	<p>a. A concern on the amount of dog fouling on the playing fields was raised along with a request for some signage to deter this. The Council discussed various options for this including the periodic placement of a large high impact sign. New action: The Chair will price up some signage.</p> <p>b. A concern was also raised on the value and efficacy of the proposed rumble strips. (<i>See Item 19 below</i>)</p> <p>c. It was suggested that the speed-limit signs be trimmed of overgrown vegetation. Residents were informed that this had been actioned on the Harborough Road earlier in the year and were advised to report Highways matters such as this via FixmyStreet.</p>	<p>2404G DB</p>
MATTERS FOR DECISION		
17	<p>To consider marketing arrangements for Constable's Field. The Chair advised that the previous tenant on the land had relinquished their tenancy and that the grazing had been taken on for a six-month agreement by a different tenant. Two expressions of interest in purchasing the land had been received. A valuation had been received for the land along with a quote for marketing it. It was felt that the implementation of a development uplift clause would be expensive and possibly difficult to enforce. After much discussion, the Council felt that although it shouldn't incur any upfront costs in marketing the land, it would be appropriate in the current economic climate to consider any potentially attractive offers that could fund community improvement projects within the Parish. No further decisions would be made until after the matter is raised for discussion at the Annual Village Meeting.</p> <p>Members of the public left at this point.</p>	
18	<p>To consider the adoption of a Biodiversity Policy. This item was deferred to a future meeting.</p>	
19	<p>To consider arrangements for the rumble strips on Harborough Road. The Council agreed to pursue the possibility of installing rumble strips on the Harborough Road as a speed deterrent. It also agreed to consult those houses adjacent to the strips regarding possible noise issues. New Action: The Clerk will contact NNC in regard to working out an appropriate location for the strips and for a firm indication of costs.</p>	<p>Decision</p> <p>2404H JM</p>

Chair

Date

CLOSING PROCEDURES		
20	Matters to be considered for the agenda of the next meeting Election of Chair and Vice Chair Parish Mowing Biodiversity Policy	
21	Date of the next meeting Annual Parish Council Meeting 7 th May	
22	Meeting closed. The Chair declared the meeting closed at 2200h	

Chair

Date