

Minutes of Stoke Albany Parish Council (SAPC) Meeting Number 2311 Held on Tuesday 7th November 2023 at 8.00 pm in the Village Hall		Actions																								
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OPENING PROCEDURES																										
01	<p>To open the meeting, note attendance, and determine the quorum. The Chair opened the meeting at 2000h and welcomed the visitors. There being at least 3 SAPC councillors present, the Chair declared the meeting to be quorate.</p> <p><u>In Attendance</u> Cllrs D Benson (Chair), M Kelly, G Mackenzie-Kent and H Perry. J Medwell - Clerk North Northants Cllr D Howes. Three members of the public.</p>																									
02	<p>To receive apologies for absence. Cllr G Squire North Northants Cllr M Tebbutt</p>																									
03	<p>To receive any changes to the Members' Register of Interests There were none.</p>																									
04	<p>To receive Declarations of Interest for this meeting. There were none.</p>																									
05	<p>To verify the minutes of the previous meeting. It was RESOLVED that the minutes of the Parish Council Meeting of 5th September 2023 be adopted as a true and accurate record. Proposed Cllr Benson, Seconded Cllr Kelly. The Chair duly signed the minutes.</p>	Decision																								
FINANCIAL MATTERS																										
06	<p>To review and verify the bank statement. The Bank Reconciliation was unanimously approved and duly signed by the Chair.</p>	Decision																								
07	<p>To review and verify the statement of accounts. Current Account (Total Reserves) were £6,622.89 The statement of accounts was verified as accurate and signed by the Chair.</p>	Decision																								
08	<p>To verify any payment vouchers. It was RESOLVED that the following payments be made:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Cheque No.</th> <th style="text-align: center;">Amount</th> <th style="text-align: center;">Payee</th> <th style="text-align: center;">Reason for Payment</th> </tr> </thead> <tbody> <tr> <td>BACS</td> <td style="text-align: right;">£40.00</td> <td>Information Commissioner</td> <td>Data Protection</td> </tr> <tr> <td>BACS</td> <td style="text-align: right;">£970.20</td> <td>NNC</td> <td>Grass Cutting</td> </tr> <tr> <td>BACS</td> <td style="text-align: right;">£50.00</td> <td>R M & CH Peach</td> <td>Bus Shelter Rent</td> </tr> <tr> <td>BACS</td> <td style="text-align: right;">£38.78</td> <td>J Medwell</td> <td>Office Supplies</td> </tr> <tr> <td>300012</td> <td style="text-align: right;">£50.00</td> <td>Royal British Legion</td> <td>Poppy Appeal</td> </tr> </tbody> </table>	Cheque No.	Amount	Payee	Reason for Payment	BACS	£40.00	Information Commissioner	Data Protection	BACS	£970.20	NNC	Grass Cutting	BACS	£50.00	R M & CH Peach	Bus Shelter Rent	BACS	£38.78	J Medwell	Office Supplies	300012	£50.00	Royal British Legion	Poppy Appeal	Decision
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MATTERS ARISING FROM PREVIOUS MEETINGS																										
09	<p>To review Matter 5.1 Water supply to allotments. This matter will be designated 2306A for future reference. The Council agreed it would need to understand the cost and work involved to connect a supply and will contact Anglian Water for further information. Action: Cllr Benson undertook to contact Anglian Water to ask for a feasibility study.</p>	2306A/1 DB																								

Chair

Date

10	<p>To review Matter 8.2 Traffic Calming, follow up to NNC site visit. This matter will be designated 2311C for future reference.</p> <p>The Chair reported on a very useful site visit attended by NNC Officer Ian Boyes, NNC Cllr Howes and SAPC Councillors Benson, Kelly and Squire.</p> <p><u>Calming Measures</u> The outcomes from this are that NNC will arrange for a “SLOW” road marking to be installed alongside the above road sign on the Harborough Road approach, a “30” carriageway roundel road marking to be installed at the start of the speed limit on the Desborough Road approach into the village and the installation of an additional post on the Desborough Road by the access to Park Farm, for use by a VAS device, to cover traffic both entering and exiting the village. Action: Cllr Kelly agreed to monitor progress with these items and to liaise with NNC (Ian Boyes)</p> <p><u>Nuisance HGV Traffic</u> NNC has also confirmed that its Development Control section have been alerted to problem of HGV’s coming along the Desborough Road to gain access to the Bellway site at Desborough and are liaising with Bellway to ensure that construction traffic not using the weight-restricted route in Stoke Albany for access to their site. The Council noted that whilst there was some improvement to the number of lorries using this route, it was still being used. Action: Cllr Kelly undertook to pursue with NNC the outcome of the liaison with Bellway Homes and to request sight of the management plan if appropriate.</p>	2311C/1 MK 2311C/2 MK
11	<p>To review Matter 8.5 Overgrown vegetation in playing field. The overgrown vegetation in the playing field had been reported to NNC. The following comprehensive response had been received. “The trees on site are inspected on an annual basis for safety and any defects or signs of disease. The trees whilst large are in good health for their species and age, there is nothing to suggest that branch failure will occur other than from storm conditions to which any tree is susceptible. There are no plans for works here on a speculative basis. The hedge referred to is well established and providing good habitat on site, the park remains available for use and the hedge is not overly impacting this. To reduce the hedge all the way back to the original boundary would further impact habitation for wildlife within the site. The hedge by the entrance is a small group of Blackthorn, it is clear of the path and also providing habitat, during the winter months any overgrowth will be attended to increase visibility. The council agreed that this matter could be closed.</p>	Closed
REPORTS OF ANY NEW MATTERS		
12	<p>To receive reports from the Clerk. There was nothing to report.</p>	
13	<p>To receive reports from NNC councillors. NNC Cllr Howes advised that as part of the ‘levelling up’ process throughout the new unitary authority, the rural parishes of the former Kettering and Corby boroughs will eventually be required to take on the responsibility for street lighting. He urged the Council to start to think about budgeting for this. Cllr Howes also talked about the survey into the Town and Parish Council Forum meetings with the aim being to change the format and to face to face in order to improve attendance.</p>	

Chair

Date

14	<p>To receive reports from SAPC councillors.</p> <p><u>(1) Welland Wanderer Bus Service</u> Cllr Perry reported on the Welland Wanderer service. NNC funding had been received which would secure the service to the end of March 2024. Contact has been made with CommMiniBus, a community transport 'not for profit' organisation who may be able to offer services to the parishes.</p> <p><u>(2) Grit Bins</u> The Chair advised that one of the grit bins was low on grit. This matter to be designated 2311B for future reference. Action: The Chair undertook to add the grit bins to the monthly asset review and will report back at the next meeting so that a request for refills can be made to NNC.</p> <p><u>(3) Potential Trip Hazard In The Play Area</u> It was also noted that the trip hazard in the playpark had been looked at by NNC, this had been referred on to a member of the Civils team to inspect with a view to offering any other 'engineering' options which would allow the path to remain there in the first instance. This matter to be designated 2306K for future reference and monitoring.</p>	2311B/1 DB
REPRESENTATIONS FROM MEMBERS OF THE PUBLIC		
15	<p>(1) The Harborough Road sign, opposite Denman Close was reported as missing. This matter to be designated 2311D Action: Cllr Benson to report this to NNC.</p> <p>(2) Badger holes around the basketball and football posts were also brought to the Council's attention. This matter to be designated 2311E Action: Clerk to report to NNC.</p>	2311D/1 DB 2311E/1 JM
MATTERS ARISING SINCE THE LAST MEETING		
16	<p>To note application NK/2023/0270. Stoke Farm, Re-notification (for information only). The Council reviewed the Renotification and, with the exception of the total number of dwellings, agreed the applicant had not addressed any concerns highlighted in its objection dated 14th June. The Council also had concerns about the frequent changes to the number of proposed dwellings and the lack of details provided. Its previous objections include but are not limited to, building outside the settlement boundary (as defined in Kettering Site Specific Part 2 Local Plan (2021)), submitting no plans for the materials to reflect the historic nature of the village's conservation status, and not addressing concerns highlighted by Environmental Health, Highways, Waste, Policy and nearby residents. The Council noted its recently objection to an appeal for a development within this Northern settlement area of the village. That proposed development was submitted as a complete, highly detailed planning application with supporting surveys, plans and visuals. It was for a single dwelling, inside the settlement boundary. The Council viewed it as unfair and unacceptable, having objected to that formal application, to then be asked to support this informal one at Stoke Farm, which is outside the settlement boundary, without proper plans and with numerous concerns from various parties, as listed above. For clarification - Stoke Albany Parish Council will not support any 'Permission in Principle' application due to its inherent ambiguity. Instead, the Parish Council would welcome a formal planning application by the applicant to allow the opportunity to be fairly assessed.</p>	

Chair

Date

17	<p>To consider a report of moss on the play area. Moss on tarmacked play area was raised. It was thought that this was routinely cleared on an annual basis, however the Council will report it in the meantime. To be designated as Matter 2311A for future reference. Action: Cllr Squire to report the problem to NNC.</p>	2311A/1 GS
	All members of the public left the meeting at this point.	
SPECIFIC MATTERS		
18	<p>To commence 2024/25 budget setting process. Preliminary discussions took place on the 2024/25 budget. The Council looked at including an allocation for mowing, phone box renovations and traffic calming measures which would potentially increase the budget by 58%. The Council will approve the final budget and set the 2024/25 precept at the next meeting. In the meantime, it was agreed to communicate the draft budget to residents and to seek a contribution to the proposed projects from the NNC Cllr Empowerment Fund. Matter 2311F. Action: Clerk to prep the draft budget, Chair to send to residents.</p>	2311F/1 JM,DB
CLOSING PROCEDURES		
19	<p>Priorities for the next meeting Approval of 2024/25 Budget and Precept</p>	
20	<p>Date of the next meeting 5th December 2023</p>	
21	<p>Meeting closed The Chair declared the meeting closed at 2144h</p>	

Chair

Date