

**Minutes of Stoke Albany Parish Council Meeting Held on Thursday 3<sup>rd</sup> November 2016  
at 8 pm in the Village Hall**

**Present:**

Councillors: D Benson (Chair), B Squires, V Green and B Heggs.

Clerk: Justina Medwell

In Attendance: None

<b>Minute No.</b>		<b>ACTION</b>
<b>1</b>	<b>Apologies received and approved:</b> Cllr Wallace	
<b>2</b>	<b>Declarations of Interest:</b> None.	
<b>3</b>	<b>Approve and sign the minutes of the meetings of 11<sup>th</sup> October 2016</b> It was <b>RESOLVED</b> that the minutes be signed as a correct record. Proposed Cllr Green      Seconded Cllr Squires	
<b>4</b>	<b>Matters Arising:</b> The Clerk informed the Council that she had written to Katherine Malin on behalf of the Council thanking Stoke Feast for its very kind contribution of £80 towards the Queen's 90 <sup>th</sup> Birthday Commemorative Stone.	
<b>5</b>	<b>Representations from Members of the Public:</b> There were none.	
<b>6</b>	<b>Planning:</b> There were no planning applications to discuss.	
<b>7</b>	<b>Surveys/Questionnaires/Meetings:</b> <b>7.1</b> Response to Precept Referendum – The Council had previously received correspondence from NCALC urging all councils to respond to the Local Government Finance Settlement Technical Consultation on precept capping by writing to the local MP. The Council discussed this and <b>agreed</b> to use the template letter drafted by NCALC to write to Philip Hollobone MP expressing its concern about the proposals set out in the consultation to introduce referenda principles and precept capping. Proposed Cllr Benson      Seconded Cllr Green	
<b>8</b>	<b>Bus Shelters, Seats, Roads &amp; BMX Track:</b> <b>8.1</b> There was nothing further to report on this matter at this stage. <b>8.2</b> The Chair drew the Council's attention to a letter and quote from Harborough Stone for £680 + VAT for the Queen's 90 <sup>th</sup> Birthday Commemorative Stone. This will be forwarded to Borough Councillor Howes in order to pursue the contribution of £100 from his Ward Initiative Fund. Cllr Benson said he would circulate photos of the basic design once the stone had been commissioned. The Council thanked Cllr Benson for all his work with this project.	<b>DB</b>

Chairman .....

Date .....

	<p><b>8.3</b> The Council again discussed the condition of the roads around the village. It was noted that there were no plans by NCC Highways to resurface Desborough Road at present. It was suggested that Cllr Squires contact NCC Highways Senior Technician Ben Wright to arrange a site meeting to view the poor re-instatement of Lower Road.</p> <p>Cllr Green raised the poor state of repair of the private road leading to the Village Hall. This part of the road was thought to belong to the Parish Council. The Council discussed the possibility of considering options to repair this road.</p>	<b>BS</b>																													
<b>9</b>	<p><b>Finance:</b></p> <p><b>9.1</b> <b>Accounts for payment:</b> It was <b>RESOLVED</b> that the following accounts be paid:</p> <table border="1"> <thead> <tr> <th>Cheque No.</th> <th>Amount</th> <th>Payee</th> <th>Reason for Payment</th> <th>Statutory Power</th> </tr> </thead> <tbody> <tr> <td>100993</td> <td>£194.35</td> <td>Justina Medwell</td> <td>Clerk Salary and Admin Expenses</td> <td>s.111 LGA 1972</td> </tr> <tr> <td>100994</td> <td>£50.00</td> <td>Ist Welland Scout Group</td> <td>Donation</td> <td>s.137 LGA 1972</td> </tr> </tbody> </table> <p>LGA = Local Government Act</p> <p><b>9.2</b> <b>Receipts:</b></p> <table border="1"> <thead> <tr> <th>Paid into Bank</th> <th>Amount</th> <th>Received from</th> <th>Reason for Payment</th> </tr> </thead> <tbody> <tr> <td>17/10/2016</td> <td>£80</td> <td>Stoke Feast</td> <td>Donation to Queen's Commemorative Stone</td> </tr> </tbody> </table> <p><b>SUMMARY OF BALANCES</b></p> <table> <tr> <td>National Savings</td> <td>£5,113.00</td> </tr> <tr> <td>Current Account</td> <td><u>£4,240.75</u></td> </tr> <tr> <td>Total Reserves</td> <td>£9,353.75</td> </tr> </table> <p><b>9.3</b> <b>Bank Statement &amp; Accounts:</b> The HSBC Bank Statement at 29<sup>th</sup> October: £4,535.10 and Bank Reconciliation was unanimously approved and duly signed by the Chairman.</p> <p><b>9.4</b> <b>Annual Review of Clerk's Salary</b> <i>The Clerk left the room for the next agenda item.</i> It was <b>agreed</b> that the Clerk's salary be increased from SPC 19 (£9.65 per hour) to SPC 20 (£10.09 per hour) with effect from 1<sup>st</sup> April 2017. Proposed Cllr Benson      Seconded Cllr Squires <i>The Clerk returned to the meeting.</i> The Council acknowledged that it was pleased with the clerk's performance.</p> <p><b>9.5</b> <b>To set Budget 2017/18:</b> The draft budget was presented to the Council for consideration. The Parish Council <b>Resolved to Agree</b> the Stoke Albany Parish Council budget for 2017/18 Proposed by Cllr Green      Seconded by Cllr Heggs).</p>	Cheque No.	Amount	Payee	Reason for Payment	Statutory Power	100993	£194.35	Justina Medwell	Clerk Salary and Admin Expenses	s.111 LGA 1972	100994	£50.00	Ist Welland Scout Group	Donation	s.137 LGA 1972	Paid into Bank	Amount	Received from	Reason for Payment	17/10/2016	£80	Stoke Feast	Donation to Queen's Commemorative Stone	National Savings	£5,113.00	Current Account	<u>£4,240.75</u>	Total Reserves	£9,353.75	
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9.6	<p>This was then signed by the Chair.</p> <p>Following discussion the Parish Council <b>Resolved to Agree</b> the level of precept of £3,150 for the financial year 2017-18. This is to remain at the same level as the current year.</p> <p>Proposed by Cllr Green      Seconded by Cllr Heggs</p> <p>The Clerk to submit the Precept Demand to KBC.</p> <p><b>Donation to 1<sup>st</sup> Welland Scout Group:</b></p> <p>The Council noted that the Scout Group had agreed to deliver the next village newsletter. The Council then duly raised a cheque for £50 which will be sent as a donation to the Scout Group.</p>	<p><b>JM</b></p> <p><b>JM</b></p>
10	<p><b>Correspondence:</b></p> <p>The below detailed correspondence was noted:</p> <p><b>10.1</b> NCC Highways – Salt / Bin Winter Requirements</p> <p><b>10.2</b> NCALC – Big Roundup</p> <p><b>10.3</b> KBC – Rural Forum Minutes</p> <p><b>10.4</b> KBC – Agenda for Research and Development Committee</p> <p><b>10.5</b> Police Commissioner – Police and Crime Plan Consultation</p>	
11	<p><b>Exchange of Information:</b></p> <p>Cllr Squires passed on the question of the village researching the feasibility of obtaining a defibrillator which could be installed in the redundant telephone kiosk.</p>	
12	<p><b>Items for Next Agenda.</b></p> <p>Parish Defibrillator</p> <p>Road Repairs.</p>	
13	<p><b>Date of Next Meeting:</b></p> <p>6<sup>th</sup> December 2016</p> <p><b>The meeting closed at 9.20 pm</b></p>	

Chairman .....

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