

**Minutes of Stoke Albany Parish Council Meeting Held on Tuesday 8th December 2015
at 8.00 pm in the Village Hall**

Present:

Councillors: D Benson (Chair), J Wallace (Vice Chair – arrived 8:05 pm), B Squires, V Green
Clerk: Justina Medwell

In Attendance: County Cllr Matthews

Minute No.		ACTION
1	Apologies approved: None.	
2	Declarations of Interest: None.	
3	Approve and sign the minutes of the meetings of 16th November 2015 It was RESOLVED that the minutes be signed as a correct record. Proposed Cllr Squires Seconded Cllr Green	
4	Matters Arising: Cllr Benson reported that he would make contact with Shirley Morgan from the Village Hall Committee regarding the newsletter and Queen's 90 th Birthday Celebrations. The Council noted that the paperwork for funding for the Section 50 Licence had been submitted to County Cllr Allan Matthews. Cllr Matthews said that he was still awaiting a site visit from the Highways Road Safety Team to identify where the Vehicle Activated Speed Warning Sign could be placed.	DB
5	Representations from Members of the Public: None.	
6	Co-option to Fill Casual Vacancy: The Council noted that no request for an election had been received therefore it was able to co-opt to the vacancy. Cllr Benson agreed to contact a local resident who may be interested in the position.	DB
7	Planning: There were no applications to consider.	
8	Surveys/Questionnaires/Meetings: Cllr Squires reported from the Rural Forum Meeting on 26 th November. He said that the issue of rural street lighting was still ongoing, that BT Openreach aimed to increase the service area for superfast broadband by the end of 2017 and that KBC favoured the siting of solar panels on commercial buildings. A link to the draft minutes had been circulated to all Cllrs. Cllr Benson thanked Cllr Squires for attending.	
9	Bus Shelters, Seats, Roads & BMX Track: 9.1 Cllr Squires has undertaken an inspection of the bus shelters, allotments and BMX track and reported that they are all fit for purpose for the time of year.	

Chairman

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	<p>9.2 Cllr Wallace suggested creating a planted area or stone trough on the concrete base and erecting a plaque to commemorate the Queens 90th Birthday next year. The Council discussed various options for funding and maintenance, Cllr Benson said he would investigate further, residents to be consulted through the village newsletter.</p>	DB										
10	<p>Transparency Code Funding: The Clerk had circulated a completed application to the Transparency Fund, to enable parish councils to be fully transparent, prior to the meeting. The Council agreed the amount claimed of £818 for a computer, scanner and website maintenance costs. The Clerk will submit the necessary paperwork to NALC.</p>	JM										
11	<p>Newsletter: This item was covered in matters arising.</p>											
12	<p>Site Specific Proposals Local Development Plan - Historically and Visually Important Open Space Consultation: Documents relating to this consultation which included a study commissioned by Kettering Borough Council to assess land which may be of historic or visual importance had been circulated prior to the meeting. The area marked out for Stoke Albany was discussed, the Council agreed that the area marked H1040 should be included. Clerk to write to KBC confirming this decision.</p>	JM										
13	<p>Finance:</p>											
13.1	<p>Accounts for payment: It was RESOLVED that the following accounts be paid:</p> <table border="1"> <thead> <tr> <th>Cheque No.</th> <th>Amount</th> <th>Payee</th> <th>Reason for Payment</th> <th>Statutory Power</th> </tr> </thead> <tbody> <tr> <td>100874</td> <td>£204.46</td> <td>Justina Medwell</td> <td>Salary / Re-imburement of Expenses</td> <td>s.111 LGA 1972</td> </tr> </tbody> </table> <p>LGA = Local Government Act</p>	Cheque No.	Amount	Payee	Reason for Payment	Statutory Power	100874	£204.46	Justina Medwell	Salary / Re-imburement of Expenses	s.111 LGA 1972	
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13.2	<p>Receipts:</p> <table border="1"> <thead> <tr> <th>Paid into Lloyds/TSB</th> <th>Amount</th> <th>Received from</th> <th>Reason for Payment</th> </tr> </thead> <tbody> <tr> <td>None</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Paid into Lloyds/TSB	Amount	Received from	Reason for Payment	None						
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13.3	<p>SUMMARY OF BALANCES</p> <table> <tbody> <tr> <td>National Savings</td> <td>£5,074.94</td> </tr> <tr> <td>Current Account</td> <td><u>£3,080.76</u></td> </tr> <tr> <td>Total Reserves</td> <td>£8,155.70</td> </tr> </tbody> </table> <p>Bank Statement & Accounts: The HSBC Bank Statement at 29th November 2015: £3,248.20 and Bank Reconciliation was unanimously approved and duly signed by the Chairman.</p>	National Savings	£5,074.94	Current Account	<u>£3,080.76</u>	Total Reserves	£8,155.70					
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13.4	<p>Final Budget 2016/17: The final draft budget was presented to the Council for consideration. The Parish Council Resolved to Agree the Stoke Albany Parish Council budget for 2016/17 (Proposed by Cllr Green and seconded by Cllr Squires).</p> <p>Following discussion the Parish Council Resolved to Agree the level of precept of £3,150 for the financial year 2016-17 (Proposed by Cllr Benson and seconded by Cllr Wallace). The Clerk to submit the Precept Demand to KBC.</p> <p>The Council agreed to allocate £500 from its reserves to the Queen's 90th Birthday Commemorative Fund.</p>	JM
14	<p>Correspondence: The below detailed correspondence was noted:</p> <ul style="list-style-type: none"> 14.1 KBC - Rural Forum Agenda (sent 18/11) 14.2 KBC – Works Programme (sent 26/11) 14.3 NCALC Update (sent 02/12/2015) 14.4 Police Commissioner – Making Northamptonshire Safest Place 	
15	<p>Exchange of Information: Cllr Matthews raised the matter of whether there may be any disputed rights of way in the parish, stating that these may need to be considered under a DMMO before 2026. The Council said there were no disputed footpaths in the parish.</p>	
16	<p>Items for Next Agenda: None identified at present.</p>	
17	<p>Date of Next Meeting: The next meeting will be held on Tuesday 5th January 2016, 8.00pm. The meeting closed at 8.55 pm</p>	

Chairman

Date

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