

**Minutes of Stoke Albany Parish Council Meeting Held on Tuesday 8th September 2015
at 8.00 pm in the Village Hall**

Present:

Councillors: J Wallace (Acting Chair), B Squires, V Green

Clerk: Justina Medwell

In Attendance: None

Minute No.		ACTION
1	Apologies approved: Cllr D Benson, County Cllr Matthews and Borough Cllr Howes.	
2	Declarations of Interest: None.	
3	Approve and sign the minutes of the meetings of 7th July 2015 It was RESOLVED that the minutes be signed as a correct record.	
4	Matters Arising: The Council noted that the village litter pick on 13 th July had been a success. The Council observed that whilst some works had been carried out by the Community Enhancement Gang, a couple of benches had not been varnished as requested. The Council agreed to provide a plan / map of the works for next year and to meet the team on site to avoid any confusion.	
5	Representations from Members of the Public: None.	
6	Planning: 6.1 KET/2015/0557 Major Wallace Fishponds Farm – First floor extension to outbuilding Due to time constraints the Council had considered this application prior to the meeting and had made no objection 6.2 KET/2015/0503 Mr Hull End Cottage, 8 Lower Road – Extension and replacement garage Due to time constraints the Council had considered this application prior to the meeting and had made no objection The Council noted that this application has since been approved by Kettering Borough Council.	
7	Surveys/Questionnaires/Meetings: Cllr Squires attended a meeting regarding the future of the Rural Area Forum Meeting on 1 st September and gave the following report. - It was overwhelmingly agreed that the RAF should continue as an independent forum representing the villages . - The members believe that the priority of the meetings should be for the members attending to raise issues impacting on the rural villages. - Members acknowledged that the RAF needs to be more proactive. - The Chairman should ensure that the Rural Forum runs it's own meetings. - A Deputy Chief Executive should regularly attend the meetings with the	

Chairman

Date

	<p>Leader/Chief Executive attending once a year.</p> <p>- Minutes showing action responsibilities should be produced in draft form within a week.</p> <p>Cllr Wallace thanked Cllr Squires for attending and giving his report.</p>																																		
8	<p>Bus Shelters, Seats, Roads & BMX Track:</p> <p>8.1 Cllr Squires has undertaken an inspection of the bus shelters, seats and BMX track and reported that they are all in good condition.</p> <p>8.2 In the absence of Cllr Benson the Council agreed to defer to the next meeting.</p>																																		
9	<p>HM The Queen's 90th Birthday Celebrations:</p> <p>Again in the absence of Cllr Benson the Council agreed to defer to the next meeting.</p>																																		
10	<p>Clerk's Contract:</p> <p>The Clerk's Contract of Employment was agreed and signed by the acting Chair and the Clerk in the presence of the Council.</p>																																		
11	<p>NCALC – Annual General Meeting 17th October:</p> <p>The Council noted that there were no Councillors able to attend this meeting and had nothing to add to the agenda. Clerk to send apologies to Danny Moody.</p>	JM																																	
12	<p>Finance:</p> <p>12.1 Accounts for payment: It was RESOLVED that the following accounts be paid:</p> <table border="1"> <thead> <tr> <th>Cheque No.</th> <th>Amount</th> <th>Payee</th> <th>Reason for Payment</th> <th>Statutory Power</th> </tr> </thead> <tbody> <tr> <td>100868</td> <td>£296.32</td> <td>Justina Medwell</td> <td>Salary</td> <td>S111 LGA 1972</td> </tr> <tr> <td>100869</td> <td>£35</td> <td>ICO</td> <td>Data Protection Fee</td> <td>S143 LGA 1972</td> </tr> </tbody> </table> <p>LGA = Local Government Act</p> <p>12.2 Receipts:</p> <table border="1"> <thead> <tr> <th>Paid into Lloyds/TSB</th> <th>Amount</th> <th>Received from</th> <th>Reason for Payment</th> </tr> </thead> <tbody> <tr> <td>09/07/2015</td> <td>£20</td> <td>Prince</td> <td>Allotment Rent</td> </tr> <tr> <td>06/08/205</td> <td>£20</td> <td>Clennett</td> <td>Allotment Rent</td> </tr> </tbody> </table> <p>12.3 SUMMARY OF BALANCES</p> <table> <tr> <td>National Savings</td> <td>£5,074.94</td> </tr> <tr> <td>Current Account</td> <td><u>£3,677.12</u></td> </tr> <tr> <td>Total Reserves</td> <td>£8,752.06</td> </tr> </table> <p>Bank Statement & Accounts:</p> <p>The HSBC Bank Statement at 29th August 2015: £4,008.44 and Bank Reconciliation was unanimously approved and duly signed by the Chairman.</p>	Cheque No.	Amount	Payee	Reason for Payment	Statutory Power	100868	£296.32	Justina Medwell	Salary	S111 LGA 1972	100869	£35	ICO	Data Protection Fee	S143 LGA 1972	Paid into Lloyds/TSB	Amount	Received from	Reason for Payment	09/07/2015	£20	Prince	Allotment Rent	06/08/205	£20	Clennett	Allotment Rent	National Savings	£5,074.94	Current Account	<u>£3,677.12</u>	Total Reserves	£8,752.06	
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12.4	<p>Change Contact Details NS&I: The Council approved the change of contact details for the NS & I Savings account.</p>	
13	<p>Correspondence: The below detailed correspondence was noted: 13.1 KBC Parish Councils and Co-option 13.2 Historic England – Decision on War Memorial 13.3 NCC Highways – Works Programme 13.4 KBC – Promoting Borough Events 13.5 NCC – Notification of Submission of North Northants Joint Core Strategy 13.6 NCALC - Review of Planning System / Update July / August</p>	
14	<p>Exchange of Information: Cllr Green informed the Council that Gigaclear had written to prospective customers stating that works to install Superfast Broadband had been delayed to start in mid October subject to County Council permit approval, with customers expected to be on-line by March.</p> <p>Cllr Squires said that he had received a request from Georgie Royal to speak to the Council regarding the Over 60's Club. The Clerk asked that this request was made in writing to the Council so that it might formally agenda when appropriate. Cllr Squires will contact Ms Royal.</p>	BS
15	<p>Items for Next Agenda: Next steps for concrete area left by removal of bus shelter HM The Queens 90th Birthday Street Party Newsletter</p>	
16	<p>Date of Next Meeting: The next meeting will be held on Monday 12th October 2015, 8.00pm. Cllr Green gave his apologies for this meeting.</p> <p>The meeting closed at 8.35 pm</p>	

Chairman

Date

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