

**Minutes of Stoke Albany Parish Council Meeting Held on Thursday 12th February 2015
at 8.00 pm in the Village Hall**

Present:

Councillors: D Benson, B Squires, V Green

In Attendance: Cllr D Howes, Kettering Borough Councillor

Clerk: Leigh Parkin

Minute No.		ACTION																				
1	<p>Apologies: Cllr D Small and Cllr J Wallace.</p> <p>Cllr A Matthews – Northamptonshire County Councillor also sent his apologies.</p>																					
2	<p>Approve and sign the minutes of the meetings of 6th January 2015 It was RESOLVED that the minutes be signed as a correct record (proposed by Cllr Squires and seconded by Cllr Green) with the following amendments:</p> <p>Minute 12.1 to read: Accounts for Payment: The following accounts for payment were agreed (Proposed by Cllr Benson and seconded by Cllr Wallace – Agreed):</p> <table border="1" data-bbox="365 884 1403 1224"> <thead> <tr> <th>Cheque No.</th> <th>Amount</th> <th>Payee</th> <th>Reason for Payment</th> <th>Statutory Power</th> </tr> </thead> <tbody> <tr> <td>100845</td> <td>£71.72</td> <td>Mrs Leigh Parkin</td> <td>Salary (Dec 14)</td> <td>s.111 LGA 1972</td> </tr> <tr> <td>100846</td> <td>£18.00</td> <td>HM Rev & Customs</td> <td>PAYE (Dec 14)</td> <td>s.111 LGA 1972</td> </tr> <tr> <td>100847</td> <td>£39.00</td> <td>Northants CALC</td> <td>Off to a Flying Start Training Course (Cllr Green), Good Cllr Guide</td> <td>s.111 LGA 1972</td> </tr> </tbody> </table> <p>Minute 12.3 to read: Bank Statement & Accounts: The HSBC Bank Statement at 29th November 2014: £3,829.61. Uncleared cheque: None. Ledger Balance: £3,829.61.</p> <p>The HSBC Bank Statement at 29th December 2014: £3,739.89. Uncleared cheque: £172.00. Ledger Balance: £3,567.89.</p>	Cheque No.	Amount	Payee	Reason for Payment	Statutory Power	100845	£71.72	Mrs Leigh Parkin	Salary (Dec 14)	s.111 LGA 1972	100846	£18.00	HM Rev & Customs	PAYE (Dec 14)	s.111 LGA 1972	100847	£39.00	Northants CALC	Off to a Flying Start Training Course (Cllr Green), Good Cllr Guide	s.111 LGA 1972	
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3 3.1	<p>Matters Arising: Minute 5.2/Jan 15 – A response has been received from the Highways Department at Northamptonshire County Council (NCC) stating that the road between Stoke Albany and Ashley is a P2 route which will only be salted where the forecast conditions are unlikely to improve for at least 48 hours and the temperature is not expected to rise above freezing. Salting routes are reviewed and requests can be made for additional routes to be considered however if a new route is added this usually has to be substituted for an existing one due to the available resources of gritting lorries and crews and the capacities of the vehicles on each run. Responses have also been received from Ashley Parish Councillors in respect to their views on the gritting of this road. Although they acknowledged that this road can be precarious it was felt that in light of NCC's</p>																					

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<p>3.2</p> <p>3.3</p>	<p>announced sending cuts that the Parish Council's efforts should be concentrated on other areas. Stoke Albany noted the responses received.</p> <p>Minute 13.1/Jan 15 – It was noted by the Parish Council that the Trees at Heart Ltd quote of £425.00 for the coppicing of the trees in the Pocket Park and relaying the hedge was the lowest written quote received from a company that has been used previously by the Parish Council.</p> <p>Minute 15.1/Jan 15 – A thank you has been sent to the Highways Department at NCC in respect to the new directional fingerpost.</p>	
<p>4</p>	<p>Declarations of Interest: None.</p>	
<p>5</p>	<p>Representations from Members of the Public: None.</p>	
<p>6</p> <p>6.1</p> <p>6.2</p>	<p>Planning:</p> <p>KET/2014/0875 – Mr Boss Peter Brett Associates – Desborough Airfield, Desborough Road, Stoke Albany – Environmental Statement Scoping Opinion: Proposed 49MW Solar photovoltaic farm and ancillary control and transformer building.</p> <p>Cllr Green reported back from the consultation meeting held at Wilbarston Village Hall on Wednesday 11th February 2015 to which Cllr Benson and Cllr Squires also attended. The comments submitted by the Parish Council were Agreed:</p> <p>'Stoke Albany Parish Council wishes at this stage to register its concern about the potential ecological impact of the proposed scheme, and reserves the right to comment further once councillors have been able to attend the consultation event in Wilbarston Village Hall on 11 February 2015.'</p> <p>(For information only) KET/2014/0532 – Mr & Mrs Smith C/O Ferguson Broadbent LLP – Woodside (North East of), Stoke Albany Road, Desborough – Full Application: 1 no. dwelling to replace mobile home and 5 no. pitches with creation of hard standing— KBC has approved this planning application.</p>	
<p>7</p> <p>7.1</p> <p>7.2</p> <p>7.3</p> <p>7.4</p> <p>7.5</p>	<p>Surveys/Questionnaires/Meetings</p> <p>Email: CPRE Northants – Will you be a litter pick hero this year? It was Agreed to place the annual litter pick on the agenda for the next meeting.</p> <p>Feedback from Proposed solar park Exhibition, Desborough airfield site – Wednesday 11th February 2015 – See Minute 6.1.</p> <p>North Northants Joint Planning Unit Consultation: Pre-Submission North Northamptonshire Joint Core Strategy. The closing date to comment on this consultation is 9th March 2015. Cllr Benson took the consultation document and it was Agreed to place this on the agenda for the next meeting.</p> <p>Feedback Kettering Borough Council (KBC) Budget Consultation meeting held on 22/01/15 – Cllr Squires reported back the main points from the meeting:</p> <ul style="list-style-type: none"> • KBC is trying to hold down the Council Tax; • KBC is in the future attempting to become a cash generating Council. Cllr Howes outlined that KBC are looking at revenue generation models centred around energy. <p>Feedback Kettering Rural Forum meeting held on 05/02/15 – Cllr Squires reported back the main points discussed at the meeting:</p> <ul style="list-style-type: none"> • KBC budget; • A presentation from Mr D Moody, Chief Executive Northants County Association of Local Councils (CALC); 	

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<p>7.6</p> <p>7.7</p> <p>7.8</p> <p>7.9</p> <p>7.10</p> <p>7.11</p>	<ul style="list-style-type: none"> • A presentation from Mr S Barber, Community Road Safety Officer; • Street lighting – every Parish Council is to receive information from KBC about the location of the lighting within the village. <p>Cllr Benson thanked Cllr Squires for attending the meeting.</p> <p>Northamptonshire Highways Parish Survey Questionnaire – this was completed by the Parish Councillors and will be returned.</p> <p>CPRE Northants email: Superfast broadband and mobile availability in rural Northamptonshire – It was Agreed that councillors are to respond to this questionnaire individually if they wish.</p> <p>NCC Consultation: Northampton Integrated Sexual Health Services – The Parish Council did not wish to comment on this consultation.</p> <p>NCC Consultation: Upper Nene Valley Gravel Pits Special Protection Area Supplementary Planning Document - The Parish Council did not wish to comment on this consultation.</p> <p>NCC Consultation: Biodiversity Supplementary Planning Document - The Parish Council did not wish to comment on this consultation.</p> <p>KBC Street Lighting Plans – KBC has sent the Parish Council a map showing locations and quantities of all street lighting in Stoke Albany for comment/alterations by the Parish Council which will update the records held by KBC/NCC. Following this exercise it is KBC’s intention in conjunction with NCC to organise meetings with groups of parish/town councils to discuss the issues/options of ownership and or ongoing maintenance. Cllr Howes commented that it is not KBC’s intention that town/parish councils will be forced to take on the responsibility for street lighting in their towns/villages. It was Agreed that Cllr Green will check and update the street lighting map as necessary and in addition will check whether the street lights are working. Cllr Green is to report back to the next Parish Council meeting.</p>	<p>Clerk</p> <p>Cllrs</p> <p>VG</p>
<p>8</p> <p>8.1</p> <p>8.2</p>	<p>Bus Shelters, Seats & BMX Track Cllr Squires has undertaken an inspection of the bus shelters, seats and BMX track and reported that they are all in good condition. Cllr Squires noted the bus shelter opposite the White Horse Public House on the Ashley Road/Harborough Road has now been removed.</p> <p>Ashley/Harborough Road Bus Shelter – It was confirmed that KBC has agreed that a bus stop sign can be placed on the first lamp post along Harborough Road. A request for a bus stop sign and timetable has been made to Centrebus.</p> <p>Commemorative Oak Tree Cllr Squires continues to monitor the tree.</p>	
<p>9</p>	<p>Broadband Cllr Benson reported that he had contacted Gigaclear who had worked with him to put together a newsletter which had been circulated for comment to all Councillors. Gigaclear is to reimburse the Parish Council for the cost of printing the newsletter. The newsletter is to be distributed by the Parish Councillors.</p> <p>Cllr Benson asked Gigaclear for references from other Villages that have taken up their service which have been referenced in the newsletter.</p> <p>It was noted that within the Gigaclear catchment area to date 36% of the</p>	<p>All Cllrs</p>

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	required number of households for the service to be made available have placed an order.																																				
10	<p>Vehicle Activated Speed Sign Cllr Matthews, Northamptonshire County Councillor, has reported that he has ordered two speed cameras however information is awaited with regard to what data will be recorded by the sign and to confirm the cost of the s.50 licence required from NCC.</p>	AM																																			
11	<p>Recruitment of a Parish Clerk No applications had been received to the recent advertisement for the Parish Clerk position. Feedback has been received from Mr D Moody, Chief Executive of Northants CALC that the hours for the position may be putting people off applying for the post. The Clerk has undertaken some analysis work of the role and the hours required to carry out the duties involved.</p> <p>It was Agreed (proposed by Cllr Benson and seconded by Cllr Green) that the hours for the position be increased to 16 hours per month. The post is to be re-advertised as follows:</p> <ul style="list-style-type: none"> • Northants CALC for distribution to member councils in Northamptonshire and Leicestershire; • Stoke Albany, Wilbarston and Desborough noticeboards; • Harborough Mail. <p>Cllr Benson will also speak to Leicestershire Parishes and Cllr Howes will forward a copy of the advertisement to his contact Clerks.</p>	Clerk Clerk DB DB/DH																																			
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<p>12.2</p> <p>12.3</p> <p>12.4</p> <p>12.5</p> <p>12.6</p> <p>12.7</p>	<p>Receipts: None</p> <p>Bank Statement & Accounts: The HSBC Bank Statement at 29th January 2015: £3,611.17. Uncleared cheque: £172.00. Ledger Balance: £3,439.17.</p> <p>National Savings & Investments Account: The statement 1 January 2014 to 31 December 2014 has been received confirming the balance of £5074.94 (Includes 1 Jan 15 Interest payment of £37.78).</p> <p>Bank Mandate changes Cllr Green has completed his details and returned the form to HSBC Market Harborough Branch along with his required personal identification.</p> <p>Website renewal – The annual renewal payment of £50.00 was made in January 2015. Mr Site, website provider, has offered that if an additional payment of £50.00 is made then the website will be renewed for a further 2 years to Jan 2018. This additional payment was Agreed by the Parish Council (proposed by Cllr Green and seconded by Cllr Squires).</p> <p>Asset Register update – This is to be reported to the March Parish Council meeting.</p> <p>Northants CALC email – No capping for Parish & Town Councils – Noted.</p>	
<p>13</p> <p>13.1</p>	<p>Pocket Park</p> <p>Quote(s) to relay the hedge and coppice the trees – An application has been made to KBC to notify them of proposed work to remove 3 stems of the Ash Tree to ground level in the Pocket Park which is situated within a Conservation Area. A decision by KBC as to whether work can proceed is expected by 12th March 2015.</p> <p>Trees at Heart Ltd has been confirmed to undertaken the coppicing and hedge laying work in the Pocket Park which will be undertaken once a response has been received from KBC in respect to the Ash Tree.</p>	
<p>14</p>	<p>Review of Stoke Albany Parish Council’s Policies and Procedures</p> <p>A review of the Parish Council’s Policies and Procedures had been undertaken by the Clerk and a report was presented to the Parish Council for consideration. It was Agreed (proposed by Cllr Benson and seconded by Cllr Squires) to adopt the below detailed reviewed policies and procedures, incorporating the recommended amendments:</p> <ul style="list-style-type: none"> • Financial Regulations; • Standing Orders; • Risk Assessment; • Internal Audit; • Freedom of Information Stoke Albany Parish Council Publication Scheme; • Equal Opportunities Statement; • The Code of Conduct Stoke Albany Parish Council. 	

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