

**Minutes of Stoke Albany Parish Council Meeting Held on Tuesday 4<sup>th</sup> November 2014  
at 8.00 pm in the Village Hall**

**Present:**

Councillors: D Benson, B Squires, D Small

Clerk: Leigh Parkin

<b>Minute No.</b>		<b>ACTION</b>
<b>1</b>	<b>Apologies:</b> Cllr J Wallace.  Cllr D Howes – Kettering Borough Councillor also sent his apologies.	
<b>2</b>	<b>Approve and sign the minutes of the meetings of 3<sup>rd</sup> September 2014</b> It was <b>RESOLVED</b> that the minutes be signed as a correct record. Proposed by Cllr Squires and seconded by Cllr Small – Agreed.	
<b>3</b> <b>3.1</b>	<b>Matters Arising:</b> <b>Minute 6.3/Oct 14 – (For information only) KET/2014/0354</b> – Mr Freer – Denman Close (land adjacent to), Stoke Albany - 1 no. dwelling with access off Harborough Road and all other reserves matters – A copy of the Kettering Borough Council (KBC) decision notice was circulated to Councillors.	
<b>4</b>	<b>Declarations of Interest:</b> None.	
<b>5</b>	<b>Representations from Members of the Public:</b> None.	
<b>6</b> <b>6.1</b>	<b>Planning:</b> <b>Re: KET/2014/0675 – Mr Kempe – The White Horse Inn, Harborough Road, Stoke Albany – Application for Listed Building Consent: Replacement Roof: Corrugated metal to thatch.</b> Stoke Albany Parish Council considered this planning application and wholeheartedly approved this application on the basis that it will add significantly to the visual appeal of the property and village as a whole.	
<b>7</b> <b>7.1</b> <b>7.2</b>	<b>Surveys/Questionnaires/Meetings</b> Northamptonshire Fire and Rescue Service draft Community Protection Plan Update and Review 2015 – Noted. Northamptonshire County Council Public Consultations: Creating Sustainable Communities: Planning Obligation Framework and Guidance 2014 – Noted.	
<b>8</b>  <b>8.1</b>	<b>Bus Shelters, Seats &amp; BMX Track</b> Cllr Squires has undertaken an inspection of the bus shelters, seats and BMX track and reported that they are all in good condition except for the bus shelter opposite the White Horse Public House on the Ashley Road/Harborough Road which is showing signs of wear (Minute 13/May 14).  <b>Ashley/Harborough Road Bus Shelter</b> Cllr Squires has, as previously reported, obtained one quote for the removal of the bus shelter from the Northamptonshire County Council (NCC) list of approved contractors. No other quotes have been received. It was <b>Agreed</b> that the bus shelter should be removed and the concrete 'made good'. The Clerk is	Clerk

Chairman .....

Date .....

<p><b>8.2</b></p>	<p>to contact the contractor to confirm that he is still happy to undertake the work. An application for an s.171 Licence is required to be made to Northamptonshire County Council (NCC) to be able to undertake the work to the bus shelter on the public highway.</p> <p><b>KBC Community Grant Fund Application</b> Stoke Albany Parish Council has been successful in its application to the Kettering Borough Council (KBC) Community Fund Grant and has been awarded £500 towards the removal of the Ashley/Harborough Road bus shelter. The Parish Council is to fund the balance for the work to be undertaken.</p> <p>Cllr Squires reported that he had received a telephone call from Northampton Radio with regard to the KBC Community Grant Fund but made no comment.</p>																								
<p><b>8.3</b></p>	<p><b>Commemorative Oak Tree</b> Cllr Squires continues to monitor the tree.</p>																								
<p><b>9</b></p>	<p><b>Broadband</b> Cllr Benson stated that there was nothing to report.</p>																								
<p><b>10</b></p>	<p><b>Vehicle Activated Speed Sign</b> It was agreed that in principle the use of the Vehicle Activated Speed Sign which is to be purchased by Cllr A Matthews, Northamptonshire County Councillor, would be of benefit to the village.</p> <p>Prior to a final decision being made the Clerk is to email Cllr Matthews to find out what data will be recorded by the sign and to confirm the cost of the s.50 licence required from NCC.</p>	<p>Clerk</p>																							
<p><b>11</b> <b>11.1</b></p>	<p><b>Finance</b> <b>Accounts for Payment:</b> The following accounts for payment were agreed:</p> <table border="1" data-bbox="365 1207 1409 1417"> <thead> <tr> <th>Cheque No.</th> <th>Amount</th> <th>Payee</th> <th>Reason for Payment</th> <th>Statutory Power</th> </tr> </thead> <tbody> <tr> <td>100840</td> <td>£71.72</td> <td>Mrs Leigh Parkin</td> <td>Salary (Oct 14)</td> <td>s.111 LGA 1972</td> </tr> <tr> <td>100841</td> <td>£18.00</td> <td>HM Rev &amp; Customs</td> <td>PAYE (Oct 14)</td> <td>s.111 LGA 1972</td> </tr> </tbody> </table> <p>LGA = Local Government Act</p> <p><b>11.2</b> <b>Receipts:</b></p> <table border="1" data-bbox="365 1516 1399 1654"> <thead> <tr> <th>Paid into Lloyds/TSB</th> <th>Amount</th> <th>Received from</th> <th>Reason for Payment</th> </tr> </thead> <tbody> <tr> <td>27/10/14</td> <td>£20.00</td> <td>Mr Clayton</td> <td>Allotment Rent (due 1 September 2014)</td> </tr> </tbody> </table> <p><b>11.3</b> <b>Bank Statement &amp; Accounts:</b> The HSBC Bank Statement at 29<sup>th</sup> October 2014: £3,425.35. Uncleared cheque: £50.00. Ledger Balance: £3,375.35.</p> <p><b>11.4</b> <b>First Draft Budget 2015/16</b> A first draft budget for 2015/16 was presented to the Parish Council for consideration. The following points were discussed:</p>	Cheque No.	Amount	Payee	Reason for Payment	Statutory Power	100840	£71.72	Mrs Leigh Parkin	Salary (Oct 14)	s.111 LGA 1972	100841	£18.00	HM Rev & Customs	PAYE (Oct 14)	s.111 LGA 1972	Paid into Lloyds/TSB	Amount	Received from	Reason for Payment	27/10/14	£20.00	Mr Clayton	Allotment Rent (due 1 September 2014)	
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Date .....

<p>11.5</p>	<ul style="list-style-type: none"> <li>• No increase to the precept for 2015/16</li> <li>• The current level of reserves which was queried as being too high by BDO, External Auditor for year ending 31<sup>st</sup> March 2014 should be reduced in 2014/15 through the match funding required for the removal of the Harborough/Ashley Road bus shelter and work to be completed in the Pocket Park on coppicing the shrubs and hedge laying.</li> <li>• The budget is to be presented to the Parish Council at the meeting in December for further consideration.</li> </ul> <p><i>The Clerk left the room for the next agenda item.</i></p> <p><b>Review of the Clerk's salary as part of the 2015/16 budget setting process</b> The Clerk's salary was last reviewed in February 2013. It was <b>Agreed</b> that the Clerk's salary should be increased by 2% with effect from January 2015. <i>The Clerk returned to the meeting.</i></p> <p>The Chairman asked for it to be minuted that the Parish Council is pleased with the Clerk's performance.</p>	
<p>11.6</p>	<p><b>Letter from KBC – Town &amp; Parish Precepts</b> The date for information to be submitted to KBC about the level of precept to be raised by Stoke Albany Parish Council for 2015/16 is 30<sup>th</sup> January 2015.</p>	
<p>11.7</p>	<p><b>Cllr D Howes, Kettering Borough Councillor Ward Initiative Funding</b> No application for funding is to be submitted at present.</p>	
<p>12 12.1</p>	<p><b>Stoke Albany Parish Councillor Vacancy</b> <b>Co-option of a Parish Councillor</b> A definite expression of interest to become a Parish Councillor has been received by the Chairman from Mr Victor Green who is a resident of Stoke Albany Village. No other expressions of interest have been received.</p> <p>Following discussion it was <b>Agreed</b> (Proposed by Cllr Benson and seconded by Cllr Squires) to co-opt Mr Green onto the Parish Council. The Clerk is to write to Mr Green and will confirm the co-option with KBC.</p>	<p>Clerk</p>
<p>12.2</p>	<p><b>Letter from KBC re: date of election May 2014 – Noted.</b></p>	
<p>13 13.1</p>	<p><b>Pocket Park</b> <b>Quote(s) to relay the hedge and coppice the trees</b> – Cllr Squires had received a further quote to relay the hedge and is to request an additional quote to coppice the trees/shrubs. Confirmation has been received from KBC that permission is not required to coppice these trees/shrubs and to undertake the hedge laying in the Pocket Park.</p>	<p>BS</p>
<p>14 14.1 14.2 14.3 14.4 14.5 14.6</p>	<p><b>Correspondence:</b> The below detailed correspondence was noted: Email: Northamptonshire Highways – Newsletter / Work Programme 2014/15 KBC Standards Advisory Committee papers – 20<sup>th</sup> October 2014 NCALC Update September – October 2014 My County Council in Northamptonshire October 2014 Northamptonshire Rural Housing Association Annual Report 2013-2014 Clerks &amp; Councils Direct November 2014</p>	

Chairman .....

Date .....

<p><b>15</b> <b>15.1</b></p>	<p><b>Exchange of Information:</b> Cllr Squires raised concern about the decision of the KBC Planning Committee to refuse planning application KET/2014/0354. It was concluded that at this time the Parish Council can do nothing further to support this application.</p> <p>Cllr Benson thanked everybody for attending the meeting.</p>	
<p><b>15</b></p>	<p><b>Date of Next Meeting and Agenda Items:</b> It was noted that the next meeting will be held on Tuesday 2<sup>nd</sup> December 2014, 8.00pm.</p> <p>Cllr Small gave his apologies for the December Parish Council meeting due to work commitments.</p>	
<p><b>The meeting closed at 9:45 pm</b></p>		

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