

**Minutes of Stoke Albany Parish Council Meeting Held on Tuesday 7<sup>th</sup> October 2014 at  
8.00 pm in the Village Hall**

**Present:**

Councillors: D Benson, B Squires, J Wallace, D Small

In Attendance: Cllr A Matthews – Northamptonshire County Councillor, Cllr D Howes – Kettering Borough Councillor, Members of the Public

Clerk: Leigh Parkin

<b>Minute No.</b>		<b>ACTION</b>
<b>1</b>	<b>Apologies:</b> None.	
<b>2</b>	<b>Approve and sign the minutes of the meetings of 3<sup>rd</sup> September 2014</b> It was <b>RESOLVED</b> that the minutes be signed as a correct record. Proposed by Cllr Small and seconded by Cllr Squires – Agreed.	
<b>3</b>	<b>Matters Arising:</b>	
<b>3.1</b>	<b>Minute 3.1/September 14 – Fingerpost</b> – Cllr Matthews, Northamptonshire County Councillor contacted MGWSP with regard to a date for the replacement of the fingerpost. MGWSP has confirmed that a sub-contractor is currently repairing finger posts on concrete posts in rural areas however as Stoke Albany needs a new oak post this has been put on the programme a little further down as it needs more time to fit.	
<b>3.2</b>	<b>Minute 11.6/September 2014 – Reserves</b> – Parish Councils have no legal powers to hold revenue reserves other than those for reasonable working capital needs or for specifically earmarked purposes, whenever a Council's year end general reserve is significantly higher than the annual precept, an explanation should be provided to the auditor. Ear marked reserves, which are set aside for specific purposes and for savings for future projects, should be realistic and approved by the Council. However, the amount of general reserve should annually be risk assessed and approved by the Council. The Parish Council is to review its' level of reserves during the 2015/16 budget setting process.	
<b>3.3</b>	<b>Minute 15.1/September 2014 – De Roos Way</b> – Northamptonshire Highways has confirmed that a small section of road should be resurfaced during this financial year. In the event that this cannot be done it will be put towards the front of the programme for surfacing works during the next financial year.	
<b>4</b>	<b>Declarations of Interest:</b> None.	
<b>5</b>	<b>Representations from Members of the Public:</b> None.	
<b>6</b>	<b>Planning:</b>	
<b>6.1</b>	<b>KET/2014/0532 – Mr &amp; Mrs Smith C/O Ferguson Broadbent LLP – Woodside (North East of), Stoke Albany Road, Desborough – Full Application: 1 no. dwelling to replace mobile home and 5 no. pitches with creation of hard standing.</b> The Parish Council opposed (Proposed by Cllr Benson and seconded by Cllr Squires – <b>Agreed</b> ) this planning application on the basis of the equality of dealing with planning applications for homes outside the village boundary. The Parish Council is concerned that this application is being dealt with as a special	

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<p>6.2</p> <p>6.3</p>	<p>case as it involves traveller homes which could lead to the potential to further increase homes on the site in the future.</p> <p><b>(For information only) KET/2014/0455</b> – Mr Middleton Kirkham Middleton Architects – Corner Cottage, 10 Green Lane, Stoke Albany - Full Application: Partial demolition of outbuildings and conversion of remaining to single storey living space. Two storey side and link extension between outbuildings and dwelling. Entrance porch. Roof lights to north elevation. <b>KBC has approved this planning application.</b></p> <p><b>(For information only) KET/2014/0354</b> – Mr Freer – Denman Close (land adjacent to), Stoke Albany - 1 no. dwelling with access off Harborough Road and all other reserves matters. <b>KBC has refused this planning information.</b> The Parish Council requested to receive a copy of the decision notice.</p>	<p>Clerk</p>
<p>7</p> <p>7.1</p> <p>7.2</p> <p>7.3</p> <p>7.4</p> <p>7.5</p> <p>7.6</p> <p>7.7</p> <p>7.8</p>	<p><b>Surveys/Questionnaires/Meetings</b></p> <p>Kettering Borough Council Review of Polling Districts and Polling Places - Noted.</p> <p>Feedback from Kettering Borough Rural Forum - Thursday 18<sup>th</sup> September – No Councillor was able to attend this meeting.</p> <p>Information Commissioner's Office - Freedom of Information Workshops – Noted.</p> <p>NCC Public Consultation: Town Transport Strategies for Corby, Kettering and Wellingborough – Noted.</p> <p>Northants CALC event Monday 6<sup>th</sup> October 2014 – ‘Kettering Parishes: A 2020 Vision’ - No Councillor was able to attend this meeting. Cllr Matthews, Northamptonshire County Councillor attended the meeting and reported back that the main area of discussion was around Kettering Borough Council (KBC) not listening to Parishes. Ms S Lyons, Head of Legal Services at KBC and a Cabinet Member were present at the meeting.</p> <p>NCC Public Consultation: Adult Learning – New Leisure Activities Survey – Noted.</p> <p>CPRE Northants Road Show – Thursday 30<sup>th</sup> October 2014, 6.00pm to 9.00pm at Great Houghton Village Hall – Conserving our Past and Questioning our Future – Noted.</p> <p>NCC Public Consultation: Replace Community Asset Transfer Policy with Community Right to Bid Provisions – Noted.</p>	<p>Clerk</p>
<p>8</p>	<p><b>Bus Shelters, Seats &amp; BMX Track</b></p> <p>Cllr Squires has undertaken an inspection of the bus shelters, seats and BMX track and reported that they are all in good condition except for the bus shelter opposite the White Horse Public House on the Ashley Road/Harborough Road which is showing signs of wear (Minute 13/May 14).</p> <p>Cllr Squires has obtained one quote for the removal of the bus shelter from the NCC list of approved contractors. Most of the contractors listed are not interested as the job is too small. The Clerk is to contact NCC Regulations Team to ask whether there are any other contractors the Parish Council could contact which are more suitable for the size of the task.</p> <p>An application has been made to the new KBC Community Fund Capital Scheme towards the cost of the removal of the bus shelter. The Parish Council will match fund the project if successful. A decision is awaited from KBC.</p>	<p>Clerk</p>

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	<p>Cllr Squires reported that the Golden Jubilee Oak tree is not looking too healthy. This is to be monitored and placed on the agenda as a regular update item.</p>																																				
<p><b>9</b></p>	<p><b>Broadband</b>                  A quote has been requested from Openreach BT for the provision of fibre to the cabinet within the village.</p> <p>Cllr Benson gave an update from the Welland Valley Broadband Group (WVBG). It was reported that Gigaclear require large percentage take up within the village in order to lay fibre to property. WVBG are currently looking at providing a wireless broadcast solution. Cllr Benson will keep the Parish Council up-dated of progress.</p>	<p>DB</p>																																			
<p><b>10</b> <b>10.1</b></p>	<p><b>Finance</b>  <b>Accounts for Payment:</b> The Accounts for payment were proposed by Cllr Wallace and seconded by Cllr Small – Agreed:</p> <table border="1" data-bbox="363 737 1409 1350"> <thead> <tr> <th>Cheque No.</th> <th>Amount</th> <th>Payee</th> <th>Reason for Payment</th> <th>Statutory Power</th> </tr> </thead> <tbody> <tr> <td>100834</td> <td>£71.72</td> <td>Mrs Leigh Parkin</td> <td>Salary (Sept 14)</td> <td>s.111 LGA 1972</td> </tr> <tr> <td>100835</td> <td>£18.00</td> <td>HM Rev &amp; Customs</td> <td>PAYE (Sept 14)</td> <td>s.111 LGA 1972</td> </tr> <tr> <td>100836</td> <td>£50.00</td> <td>RM &amp; CH Peach</td> <td>Desborough Road Bus Shelter – One year advance rent</td> <td>Local Government (Miscellaneous Provision) Act 1953, s.4</td> </tr> <tr> <td>100837</td> <td>£35.00</td> <td>Information Commissioner</td> <td>Data Protection registration renewal</td> <td>s.143 LGA 1972</td> </tr> <tr> <td>100838</td> <td>£87.14</td> <td>Mrs Leigh Parkin</td> <td>Clerks’ expenses</td> <td>s.111 LGA 1972</td> </tr> <tr> <td>100839</td> <td>£50.00</td> <td>The Poppy Appeal</td> <td>Donation for Poppy Wreath to Royal British Legion</td> <td>s. 137 LGA 1972</td> </tr> </tbody> </table> <p>LGA = Local Government Act</p> <p><b>10.2</b> <b>Receipts:</b> None received.</p> <p><b>10.3</b> <b>Bank Statement &amp; Accounts:</b></p> <ul style="list-style-type: none"> <li>The HSBC Bank Statement at 29<sup>th</sup> September 2014: £3,667.21. Uncleared cheque: None. Ledger Balance: £3,667.21.</li> </ul> <p><b>10.4</b> <b>Quarterly Financial Reports:</b> Q1 (30<sup>th</sup> June 2014) and Q2 (30<sup>th</sup> September 2014) financial analysis was reported to the Parish Council meeting.</p> <p><b>10.5</b> <b>External Audit for year ended 31 March 2014:</b> The External Audit for 2013/14 has been completed with no issues arising. The notice of conclusion of audit is to be displayed on the Parish Council noticeboard. The Parish Council <b>Approved</b> and <b>Accepted</b> the annual return (Proposed by Cllr Small and seconded by Cllr Wallace – Agreed).</p>	Cheque No.	Amount	Payee	Reason for Payment	Statutory Power	100834	£71.72	Mrs Leigh Parkin	Salary (Sept 14)	s.111 LGA 1972	100835	£18.00	HM Rev & Customs	PAYE (Sept 14)	s.111 LGA 1972	100836	£50.00	RM & CH Peach	Desborough Road Bus Shelter – One year advance rent	Local Government (Miscellaneous Provision) Act 1953, s.4	100837	£35.00	Information Commissioner	Data Protection registration renewal	s.143 LGA 1972	100838	£87.14	Mrs Leigh Parkin	Clerks’ expenses	s.111 LGA 1972	100839	£50.00	The Poppy Appeal	Donation for Poppy Wreath to Royal British Legion	s. 137 LGA 1972	
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10.6	<p><b>Review of Constables Field Rent:</b> The letter to the current tenant to confirm the increase in rent following the review of Constables Field rent (Minute 11.7/October 2014) was <b>Agreed</b>.</p>	
11  11.1	<p><b>Resignation of Cllr J Tugwell:</b> KBC has confirmed that a request for an election to fill the Parish Councillor vacancy has not been made and the Parish Council may fill the vacancy by co-option. Any people interested in being co-opted to the Parish Council should contact Cllr Benson prior to the next Parish Council meeting.</p> <p><b>11.1 Widening Parish Council recruitment</b> – A letter had been received from Northants CALC highlighting the need for Parish Councils to encourage people with a diversity of backgrounds and talents to participate in local politics.</p>	DB
12 12.1	<p><b>12 Pocket Park</b> <b>12.1 Quote(s) to relay the hedge and coppice the trees</b> – Cllr Squires is to request an additional quote to coppice the trees/shrubs. Confirmation is to be sought from KBC as to whether permission needs to be applied for to coppice these trees/shrubs and to undertake the hedging.</p>	BS
13 13.1 13.2 13.3 13.4 13.5  13.6 13.7 13.8 13.9 13.10 13.11	<p><b>13 Correspondence:</b> The below detailed correspondence was noted:</p> <p><b>13.1</b> Autumn Council Matters - Came and Company Local Council Insurance Brokers <b>13.2</b> British Red Cross Wheelchair Appeal <b>13.3</b> MGWSP Email – Roadworks, updates and news <b>13.4</b> Superfast Northamptonshire Newsletter 13 <b>13.5</b> The Need for Speed...Awareness! Vehicle Activated Speed Signs from Messagemaker <b>13.6</b> Email: Northamptonshire Highways - Salt bags for Parish Councils <b>13.7</b> Email: In Northamptonshire September 2014 <b>13.8</b> The Mayor of the Borough of Kettering – invitation to the Charity Civic Ball <b>13.9</b> KBC Work Programme September 2014 <b>13.10</b> Northants CALC eUpdate September 2014 <b>13.11</b> Confirmation that NCC has formally adopted the Minerals and Waste Local Plan on 1<sup>st</sup> October 2014.</p>	
14 14.1	<p><b>14 Exchange of Information:</b> <b>14.1 Vehicle Activated Speed Sign:</b> Cllr A Matthews, Northamptonshire County Councillor, stated that he is currently in the process of purchasing a vehicle activated speed sign which can be used in Desborough and the villages that come under his remit. Volunteers will be needed to move the sign to different locations. The Parish Council will need to apply for a s.50 licence from Northamptonshire County Council (NCC) to be able to use the sign on the highway as well as ensuring adequate insurance cover. Cllr Matthews will contact Parish Clerks with further information. Cllr Benson stated that road safety in the village has recently been discussed by the Parish Council which is an issue that is taken very seriously. Mr Clayton and Mr Hull, members of the public present at the meeting, are happy to volunteer to move the sign.</p> <p>Cllr Benson thanked everybody for attending the meeting.</p>	
15	<p><b>15 Date of Next Meeting and Agenda Items:</b> It was noted that the next meeting will be held on Tuesday 4<sup>th</sup> November 2014, 8.00pm.</p>	
	<p><b>The meeting closed at 9:25 pm</b></p>	

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