

**Minutes of Annual Stoke Albany Parish Council Meeting Held on Tuesday 1st July 2014
at 8.00 pm in the Village Hall**

Present:

Councillors: D Benson, B Squires, J Tugwell, J Wallace

Clerk: Leigh Parkin

Minute No.		ACTION
1	Apologies: Cllr D Small. Cllr D Howes - Kettering Borough Councillor and Cllr A Matthews - Northamptonshire County Councillor also sent their apologies.	
2	Approve and sign the minutes of the meetings of 3rd June 2014 It was RESOLVED that the minutes be signed as a correct record. Proposed by Cllr Wallace and seconded by Cllr Squires – Agreed.	
3	Matters Arising:	
3.1	Minute 4/June 14 – BMX Track –Both Cllr Squires and the Grounds Service at Kettering Borough Council (KBC) have put some grass seed on the mounds. Cllr Squires will monitor the situation.	BS
3.2	Minute 9/June 14 – Football nets – Cllr Benson confirmed that he had taken down the damaged football net.	
3.3	Minute 14.1/June 14 – Fingerpost – a date for replacement is awaited from MGWSP.	
3.4	Minute 14.2/June 14 – Grass cutting – It was noted that this situation has improved. KBC are to be requested to spray the nettles on the path between D'Albini Close and Middle Lane.	
3.5	Minute 14.3/June 14 – Cllr Benson replied to the member of the public but no response has been received.	
4	Declarations of Interest: None.	
5	Representations from Members of the Public: None.	
6	Planning:	
6.1	KET/2014/0345 – Mr Freer – Denman Close (land adjacent to), Stoke Albany - 1 no. dwelling with access off Harborough Road and all other reserves matters. The Parish Council supported this planning application.	
6.2	KET/2014/0337 – Mr Wright – Woodside Stoke Albany Road, Desborough – s.73 Application: Variation of condition 1 of KET/2008/1036. The Parish Council had no objection to this planning application.	
6.3	(For information only) – KET/2014/0246 (Minute 11.1/May 14) – Mr & Mrs Small – 2 Desborough Road, Stoke Albany – Full Application: New front porch. – KBC has approved this planning application. Noted.	
6.4	(For information only) KET/2014/0289 (Minute 7.1/June 14) – Mr Tomlin – The Deer Farm, Stoke Albany Road, Desborough – Full Application: Installation of 16 Solar PV Panels. KBC has confirmed that this planning application has been withdrawn. Noted.	

Chairman

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<p>7 7.1 7.2 7.3</p>	<p>Surveys/Questionnaires/Meetings Community Enhancement Gang, Northamptonshire Highways – Update/Street Works Survey – Cllr Benson referred to an article in the May/June edition of the Northants CALC newsletter with regard to the maintenance of verges and overgrown trees and the clarification of responsibilities. It was noted that the verge down the Ashley Road Hill does not belong to the adjoining landowner. MGWSP cut back this hedge last year and they are to be contacted again to ask for the hedge to be trimmed back again. The Street Works survey was completed.</p> <p>Kettering Borough Rural Forum – Cllr Squires reported back on the main issues discussed:</p> <ul style="list-style-type: none"> • Neighbourhood Planning – KBC has no desire to force housing developments on smaller villages. It is their preference for houses in the Borough to be built around the larger towns and villages. • Street Lighting – Currently KBC manage the street lighting in the village and it is not the Parish Council’s responsibility. There is a concern that KBC will try to off load the responsibility for street lighting to the parishes. This situation will be monitored. • Elections May 15 – Broughton and Geddington have requested to reduce the number of Councillors on each of the Parish Councils due to not being able to attract candidates to fill all of the seats. <p>Cllr Benson thanked Cllr Squires for attending the meeting.</p> <p>KBC Community Fund – It was noted that an email had been received from Cllr D Howes, Kettering Borough Councillor to confirm that at the KBC Executive Committee held in June a community fund of £40,000 had been agreed in principle which will be accessible by community groups as well as Parish Councils. KBC will forward further information to Parish Councils.</p>	<p>Clerk</p>
<p>8</p>	<p>Bus Shelters, Seats & BMX Track Cllr Squires has undertaken an inspection of the bus shelters, seats and BMX track and reported that they are all in good condition except for the bus shelter opposite the White Horse Public House on the Ashley Road/Harborough Road which is showing signs of wear (Minute 13/May 14).</p> <p>Cllr Squires contacted a local building company to ask them to assess the bus shelter and from a visual assessment it was reported that it will cost a minimum of £700 to repair.</p> <p>The Clerk has met with a Mr Steve Drysdale, Operations Manager from Centrebus, who confirmed that the No. 67 bus stops further up the Harborough Road before the bus stop as it is situated on the bend. He stated that he is happy for the bus stop to be removed and will provide a bus stop sign and casing for a timetable to be fitted to the lamp post nearest to where the bus stops. Northamptonshire County Council (NCC) has stated that it needs to be an accredited contractor that undertakes the removal of the shelter as the works are being carried out on the public highway. The public highway will need to be ‘made good’ afterwards. A section 171 Licence will need to be applied for. It was noted that the bus stop sits on a concrete plinth. The Clerk is to contact NCC to ask whether the concrete will need to be removed or if it can be used, for example, to site a bench/planters. In addition further information is to be requested about the s.171 agreement and approved contractors.</p>	<p>Clerk</p>

Chairman

Date

<p>9 9.1</p>	<p>Finance Accounts for Payment:</p> <table border="1" data-bbox="365 233 1406 441"> <thead> <tr> <th data-bbox="365 233 508 302">Cheque No.</th> <th data-bbox="508 233 656 302">Amount</th> <th data-bbox="656 233 933 302">Payee</th> <th data-bbox="933 233 1227 302">Reason for Payment</th> <th data-bbox="1227 233 1406 302">Statutory Power</th> </tr> </thead> <tbody> <tr> <td data-bbox="365 302 508 371">100829</td> <td data-bbox="508 302 656 371">£71.72</td> <td data-bbox="656 302 933 371">Mrs Leigh Parkin</td> <td data-bbox="933 302 1227 371">Salary (June 14)</td> <td data-bbox="1227 302 1406 371">s.111 LGA 1972</td> </tr> <tr> <td data-bbox="365 371 508 441">100830</td> <td data-bbox="508 371 656 441">£18.00</td> <td data-bbox="656 371 933 441">HM Rev & Customs</td> <td data-bbox="933 371 1227 441">PAYE (June 14)</td> <td data-bbox="1227 371 1406 441">s.111 LGA 1972</td> </tr> </tbody> </table> <p>LGA = Local Government Act</p> <p>9.2 Receipts: None received.</p> <p>9.3 Bank Statement & Accounts: The bank statement had not been received and will be reported to the Parish Council meeting in September</p> <p>9.4 VAT Return: A claim for a refund of VAT for the period 1st April 2013 to 31st March 2014 was submitted to HM Revenue & Customs on 19th May 2014 for the amount of £50.70. A response is awaited.</p> <p>9.5 Purchase of Arnold-Baker on Local Council Administration Book, Ninth Edition: Minute 3.3/Oct 13 – a request was made to Wilbarston Parish Council for agreement to share the cost to purchase this book which was agreed. Wilbarston Parish Council purchased the book and re-charged the cost of £32.72 to Stoke Albany Parish Council (Minute 9.1/Dec 13). As the Clerk will be leaving Wilbarston Parish Council an additional book is required to be purchased. Stoke Albany Parish Council AGREED to purchase an additional book and re-charge half of the cost to Wilbarston Parish Council. The current cost to purchase this book is £82.50 with free delivery if purchased on-line.</p>	Cheque No.	Amount	Payee	Reason for Payment	Statutory Power	100829	£71.72	Mrs Leigh Parkin	Salary (June 14)	s.111 LGA 1972	100830	£18.00	HM Rev & Customs	PAYE (June 14)	s.111 LGA 1972	
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<p>10</p>	<p>Broadband Cllr Benson reported that he had received a copy of the Welland Valley Group Broadband Newsletter. It was noted that there is not an email distribution list for the village however Cllr Benson is to send to members of the Parish Council who will forward to their known contacts in the village. A copy of the newsletter will be placed on the noticeboard.</p> <p>Cllr Benson had produced a draft questionnaire which was discussed and will be up-dated accordingly.</p>	<p>All Clerk</p> <p>DB</p>															
<p>11</p>	<p>Elections 2015 A discussion was held about how to encourage people to stand for election for the Parish Council in May 2015. It was agreed that initially information about the election will be placed in the next newsletter.</p>																
<p>12</p>	<p>Maintenance of verges and overgrown trees – see minute 7.1.</p>																
<p>13</p>	<p>20 mph speed limit The implementation of a 20mph speed limit was discussed in detail. It was concluded that it would be difficult to enforce and expensive to implement. It was agreed to look at alternative speed control measures for the current 30mph speed limit first.</p>																

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14	Pocket Park	
14.2	Quote to coppice trees – Cllr Squires is to speak to Mr Winston Hart, Trees at Heart Ltd.	
14.2	Quote(s) to relay the hedge – Cllr Benson confirmed that Mr Huxley does not undertake hedge laying. Cllr Squires had received a quote for £100 per day and Cllr Wallace is to request a quote from Mr A Peak who may also be able to quote to coppice the trees.	JW
15	Allotments An enquiry has been received from Mr R Clayton who lives within the village. It was confirmed that the vacant allotment will be offered to Mr Clayton and if agreed an Allotment Agreement will be sent to Mr Clayton.	Clerk
16	Correspondence: The below detailed correspondence was noted:	
16.1	Northamptonshire Highways Members' Newsletter – May/June 2014	
16.2	Northants CALC Update – May/June 2014	
16.3	Northants CALC Training Opportunities June to December 2014	
16.4	KBC Work Programme May 2014	
16.5	My County Council in Northamptonshire June 2014	
16.6	Northamptonshire Emergency Planning Team – Summer Safety Campaign	
16.7	NCC LIGHTS OUT: WW1 Commemoration	
16.8	NCC Development Newsletter	
16.9	KBC Work Programme June 2014	
16.10	Email: Use of KBC Big Screen	
17	Exchange of Information:	
17.1	Cllr Squires noted that Constables Field is 2.4 acres and the market value to rent this size of field is £240 per annum. A review of the rent for Constables Field is to be placed on the Parish Council's agenda for September.	
17.2	Cllr Tugwell resigned from her position as Parish Councillor. Cllr Tugwell presented this in writing to the Chairman and confirmed that the last meeting she will attend will be in September 2014.	
18	Date of Next Meeting and Agenda Items: It was noted that the next meeting will be held on Wednesday 3 rd September 2014, 8.00pm. Items for the Agenda – Constables Field Rent Review	
	The meeting closed at 10:00 pm	

Chairman

Date