

**Minutes of Stoke Albany Parish Council Meeting Held on Tuesday 8th January 2013
at 8.00 pm in the Village Hall**

Present:

Councillors: B Squires, J Wallace, D Benson, D Small

In Attendance: Cllr A Wiley, Kettering Borough Councillor (in part)

Clerk: Leigh Parkin

| Minute No. | | ACTION |
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| 1 | Apologies: Cllr J Tugwell | |
| 2 | Approve and sign the minutes of the meetings of 4th December 2012 It was RESOLVED that the minutes be signed as a correct record. | |
| 3 | Matters Arising: <ul style="list-style-type: none"> • Minute 10.4/Dec 12 – Northants County Association of Local Councils (NCALC) has confirmed that Parish Councils are exempt from income tax, corporation tax and capital gains tax. A Parish Council should not pay tax on investments in cash savings accounts and any returns received by the Parish Council on assets owned are not liable for tax. The Clerk is to check the Parish Council's NS&I Savings Account to ensure interest is paid gross. • Minute 15.1/Dec 12 – Kettering Borough Council (KBC) confirmed that the light on the side of Stoke Albany Village Hall is a street light which KBC has now repaired. | Clerk |
| 4 | Declarations of Interest: None. | |
| 5 | Representations from Members of the Public: None | |
| 6 | Planning: | |
| 6.1 | KET/2012/0705 (Minute 7.2/Dec 12) – Mr Knights-Branch – 19 Desborough Road, Stoke Albany – Full Application: Single storey side and rear extensions – KBC has approved this planning application. | |
| 6.2 | KET/2012/0641 (Minute 6.1/Nov 12) – Mr Daniels – Dobhall, Stoke Albany Road (Land at), Desborough – S.73 Application: Removal of condition 2 of KET/2012/0245 in respect of hours of operation – KBC has refused this planning application. | |
| 6.3 | KET/2012/0715 (Minute 7.1/Dec 12) – Mr Brodie AS & JA Brodie – Stoke Farm, Ashley Road, Stoke Albany – Renewal of Extant Permission (FULL): KET/2007/0928 (Proposed 2 No. single storey houses plus re-position of house 2 (Amendment to plans approved under KE/98/0437 and KE/02/0777) – KBC has approved this planning application. | |
| 7 | Surveys/Questionnaires/Meetings: | |
| 7.1 | Feedback KBC Scrutiny Committee - 5 th December 2012 - The KBC Scrutiny Committee endorsed the decision made by the KBC Executive Committee re: Town & Parish Council funding. | |

Chairman

Date

| 7.2 7.3 7.4 7.5 7.6 7.7 | <p>MGWSP Parish Satisfaction Questionnaire – The form is to be completed and returned with no variation from last year.</p> <p>KBC Budget Consultation Meeting – 24th January 2012 – Cllr Squires and Cllr Small will attend this meeting.</p> <p>Consultation on Northamptonshire County Council (NCC) Draft Revenue Budget 2013-14 and Medium Term Financial Plan 2013-14 to 2015-16 – The Parish Council did not wish to comment on this consultation.</p> <p>NCC Public Consultation – Draft Northamptonshire Flood Risk Management Strategy – The Parish Council did not wish to comment on this consultation.</p> <p>NCC Public Consultation – Chester Farm Survey – The Parish Council did not wish to comment on this consultation.</p> <p>Consultation on the Police and Crime Plan 2013/2017– The Parish Council did not wish to comment on this consultation other than to state that the consultation period gives inadequate time for comment.</p> | Clerk BS/DS | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 8 | <p>Bus Shelters, Seats & BMX Track: Cllr Squires has undertaken an inspection of the bus shelters, seats and BMX track and reported that they are all in good condition except the wooden seat along the Ashley Road footpath going down the hill towards Lower Road. A number of slats on the seat need repairing. The Clerk is to contact MGWSP for advice as to who is responsible for repairing this bench.</p> | Clerk | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 9 | <p>Community Speed Watch It was agreed to bring this agenda item forward. Following discussion the Parish Council Agreed not to join the Northamptonshire Police Community Speed Watch Programme at present.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 10 10.1 | <p>Finance Accounts for Payment: It was RESOLVED that the following accounts be paid:</p> <table border="1" data-bbox="375 1171 1393 1717"> <thead> <tr> <th>Cheque No.</th> <th>Amount</th> <th>Payee</th> <th>Reason for Payment</th> <th>Statutory Power</th> </tr> </thead> <tbody> <tr> <td>100771*</td> <td>£110.92</td> <td>Kettering Borough Council</td> <td>Grounds Maintenance</td> <td>Open Spaces Act 1906 ss 9 & 10</td> </tr> <tr> <td>100772</td> <td>£68.25</td> <td>Mrs Leigh Parkin</td> <td>Salary (December 12)</td> <td>s.111 LGA 1972</td> </tr> <tr> <td>100773</td> <td>£17.20</td> <td>HM Rev & Customs</td> <td>PAYE (December 12)</td> <td>s.111 LGA 1972</td> </tr> <tr> <td>100774</td> <td>£92.00</td> <td>Stoke Albany Village Hall</td> <td>Village Hall Hire 2012</td> <td>s.111 LGA 1972</td> </tr> <tr> <td>100775</td> <td>£43.00</td> <td>Mrs L Parkin</td> <td>Reimbursement - Renewal of Mr Site – Stoke Albany Website</td> <td>s.111 LGA 1972</td> </tr> </tbody> </table> <p>LGA = Local Government Act *cheque no. 100766 (Minute 9.1/Nov 12) - £110.92 – Kettering Borough – Grounds Maintenance - was cancelled by Cllr Squires with the HSBC bank on 11/12/12 (cheque cancellation fee £10.00) as it had not been received by KBC. Cheque no. 100771 replaces this and was signed by Cllr Squires and Cllr Wallace on 12/12/12.</p> | Cheque No. | Amount | Payee | Reason for Payment | Statutory Power | 100771* | £110.92 | Kettering Borough Council | Grounds Maintenance | Open Spaces Act 1906 ss 9 & 10 | 100772 | £68.25 | Mrs Leigh Parkin | Salary (December 12) | s.111 LGA 1972 | 100773 | £17.20 | HM Rev & Customs | PAYE (December 12) | s.111 LGA 1972 | 100774 | £92.00 | Stoke Albany Village Hall | Village Hall Hire 2012 | s.111 LGA 1972 | 100775 | £43.00 | Mrs L Parkin | Reimbursement - Renewal of Mr Site – Stoke Albany Website | s.111 LGA 1972 | |
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Chairman

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| <p>10.2</p> | <p>Receipts: None Received.</p> | |
| <p>10.3</p> | <p>Bank Statement & Accounts: HSBC Bank Balance at 29th December 2012: £3,747.70. Uncleared cheques: £0. Ledger Balance: £3,747.70.</p> | |
| <p>10.4</p> | <p>Q3 Budget Analysis: Noted.</p> | |
| <p>10.5</p> | <p>Confirmation of NCALC Internal Auditor for year ending 31/03/13: Mr David Allbury has been appointed as the NCALC Internal Auditor to the Parish Council.</p> | |
| <p>10.6</p> | <p>Town & Parish Council funding: The letters received from KBC dated 6th December and 20th December 12 were noted.</p> | |
| <p>10.7</p> | <p>NCALC Email ‘No capping’: Noted.</p> | |
| <p>10.8</p> | <p>Final Draft Budget 2013/14: A copy of the draft budget had been previously circulated to Councillors. The following points were discussed:</p> <ul style="list-style-type: none"> • Annual Salary Review - It was Agreed that the Clerk is to receive a 5% pay increase with effect from 1st February 2013; • Confirmation had been received from KBC that the percentage reduction in the KBC grant for 2013/14 is likely to be 6.35%; • Based on the level of grant to be received from KBC for 2013/14 the Parish Council do not need to raise an additional precept to cover the running costs of the Council for this year; • A detailed discussion was held about the withdrawal of the KBC grant from 2014/15 and the need for the Parish Council to precept for at least £2,640 to cover the running costs of the Council; • Concern was raised that if the Secretary of State for Communities and Local Government introduces the ‘capping’ of precepts for Town & Parish Councils for 2014/15 this may mean that Stoke Albany Parish Council cannot raise a precept of any kind to cover the abolition of the KBC grant without holding a referendum, since the Parish Council’s base level would be £0 and any increase on this would by definition exceed an imposed percentage cap; • It was noted that the Parish Council could theoretically raise a precept in 2013/14 for £2,640, ahead of the need to do so, as no principles for local precepting authorities have been proposed by the Secretary of State for this year. This action would ensure that the relevant funding is available for the following year of 2014/15 however the Parish Council believes that it would be both unfair and immoral to impose an unnecessary year’s worth of tax in advance; • Advice has been sought from NCALC. Although NCALC understands the anomaly relating to a number of Town & Parishes Councils within Kettering Borough in respect of the abolition of grant funding and the need in 2014/15 to introduce or substantially increase precepts to cover this shortfall in revenue they can only lobby the Government through their National Association but cannot give any assurances. <p>It was Agreed that the Parish Council will write to Mr P Hollobone, MP, to request that he makes the Secretary of State aware of the situation in Kettering</p> | |

Chairman

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| | <p>Borough and that assurance is given that the Parish Council will at least have the facility to raise a precept in 2014/15 to the level of the grant received from KBC in 2013/14 without the need for a referendum.</p> <p>The deadline to confirm to KBC the Stoke Albany Parish Council precept for 2013/14 is 31st January 2013. The following course of action was proposed and Agreed:</p> <ul style="list-style-type: none"> The final draft budget was Agreed in principle with a 'NIL' precept for 2013/14 subject to confirmation from Mr Hollobone, MP, that the Parish Council will have the facility to raise a precept in 2014/15 to the level of the grant received from KBC in 2013/14 without the need for a referendum. If this confirmation is not received an Extraordinary Meeting of the Parish Council will be called before 31st January 2013. | |
| 11 | Pocket Park – Nothing to report. | |
| 12 12.1 | Queen's Diamond Jubilee Tree & Plaque – The plaque from BEL The Sign Centre has been received and taken to Harborough Stone Ltd so that the Yorkstone Shaft stone plaque to be cut. | |
| 13 13.1 13.2 13.3 13.4 13.5 13.6 13.7 13.8 13.9 | Correspondence KBC Work Programme for Dec 12 – Noted. Northants CALC eUpdate Nov/Dec 12 – Noted. NCALC January to March 2013 Training Calendar – Noted. Email Rural Forum – Naj Mistry, NAYC – Noted. Northamptonshire Highways Members' newsletter December 12 – Noted. Superfast Northamptonshire Newsletter 7 – Dec 12 – Noted. KBC Gypsy & Traveller Update – Noted. Emergency Planning Drop-ins and Flood Warden Scheme meeting – Noted. Anglian Water Services, Wilbarston & Stoke Albany, Wastewater Treatment Works Upgrade – Noted. | |
| 14 14.1 | Exchange of Information A number of street lights have been reported as not working to KBC – Junction of Green Lane/Ashley Road, outside 6 Harborough Road, Harborough Road just up from the Public House. | |
| 15 | Date of Next Meeting and Agenda Items It was Agreed that the date of the next Parish Council meeting will be Tuesday 12 th February 2013 and not 5 th February as scheduled due to the availability of Councillors on that date. | |
| | The meeting closed at 9:40 hrs | |

Chairman

Date