

**Minutes of Stoke Albany Parish Council Meeting Held on Tuesday 6th December 2011
at 8.00 pm in the Village Hall**

Present:

Councillors: J Wallace (Chairman), B Squires, J Tugwell, T Thompson, D Small

In attendance: Cllr A Wiley, Kettering Borough Councillor (in part)

Clerk: Leigh Parkin

Minute No.		ACTION
1	Apologies: None	
2	Approve and sign the minutes of the meetings of 1st November 2011 It was RESOLVED that the minutes be signed as a correct record	
3	Matters Arising:	
3.1	Minute 5/July 11 - Sun Dial – Cllr Small is looking to replace the gnomon which had broken off.	DS
3.2	Minute 7.4/Sept 11 – Parish Enhancement Gangs (PEGs) - MGWSP has confirmed that the budget for PEGs has been severely cut this year. The work they are therefore mainly undertaking in the current year is the cut back of vegetation and the cleaning of signs. All villages/towns that requested work should be visited by the PEG before Christmas.	
3.3	Minute 13.1/Nov 11 - Desborough Road Sign – a request for a sign has been submitted to KBC who will undertake a survey.	
3.4	Minute 13.3/Nov 11 - Bush covering the Ashley Road Sign and footpath – KBC has cut back the bush.	
4	Declarations of Interest: None	
5	Representations from Members of the Public: None	
6	Planning	
6.1	KET/2011/0677 – Mr & Mrs Whitlock – 12 Chapel Lane, Stoke Albany – Application for Listed Building Consent: Single storey rear extension, removal of small section of kitchen wall and creation of new wc – No comment.	
	The following items were for information only:	
6.2	<ul style="list-style-type: none"> KET/2011/0582 (Minute 6.1/Nov 11) – Mr Squires – The Barns, 8a Green Lane, Stoke Albany – Full Application: Installation of 12 photovoltaic panels - KBC has approved this application. 	
6.3	<ul style="list-style-type: none"> KET/2011/0504 (Minute 6.1/Oct 11) – Mr & Mrs Smith – Stoke Albany Road (Land at), Desborough – Full Application: Change of use from agricultural/paddock to Mobile Home Retirement Park. Formation of access roads, parking and sewage treatment plant – KBC has refused this application. 	

Chairman

Date

<p>7 7.1</p>	<p>Surveys/Questionnaires/Meetings Site Specific Proposals Local Development Document (LDD) – feedback has been received from Rebecca Collins, Senior Development Officer, at KBC thanking the Parish Council for checking the accuracy of the information sent out in October, regarding the background papers KBC officers have produced to support the production of options. These options will be contained in the next iteration of the Site Specific Proposals LDD – Options, to be publically consulted on in the New Year. With specific regard to site RA/120, this will be subject to public consultation. Following this KBC officers will take a view regarding the site and report to Members of the Planning Policy Committee. In the event sites were allocated, necessary revisions to the village boundary would be made, where appropriate.</p> <p>The Parish Council had a detailed discussion with Cllr Wiley with regard to RA/120, the supply of land available for housing within the Borough and the requirement for affordable housing.</p>	
<p>7.2</p>	<p>Feedback from KBC Rural Forum – 3rd November 2011 – Cllr Tugwell was unable to attend.</p>	
<p>7.3</p>	<p>Feedback from KBC Town & Parish Council Gypsy & Traveller Information Event – Wednesday 30th November 2011 – Cllr Small and Cllr Squires were unable to attend.</p>	
<p>7.4</p>	<p>KBC Town & Parish Council Training Standards and The Code of Conduct – Wednesday 7th December, KBC Council Chamber, 6pm to 8pm – Councillors are unable to attend this event.</p>	
<p>7.5</p>	<p>Draft Neighbourhood Planning Regulations Consultation - following a detailed discussion it was Agreed that the Parish Council will not comment on the draft regulations.</p>	
<p>8</p>	<p>Bus Shelters, Seats & BMX Track: Cllr Squires had undertaken an inspection of the bus shelters, seats and BMX track and reported that they are all in good condition.</p>	
<p>9 9.1</p>	<p>Finance Draft Budget 2012/13 was discussed including:</p> <ul style="list-style-type: none"> • Northants CALC Budget email – Noted. • Review of allotment/land rent – It was Resolved (Proposed Cllr B Squires, seconded Cllr J Tugwell) to increase allotment rent from £10 per annum to £20 per annum. A letter is to be sent to all allotment holders giving them 12 months’ notice of the increase. • PCC request for Queens Diamond Jubilee commemorative mugs for primary school children or younger in the village (estimated 32 children) – following a detailed discussion it was agreed to write to the PCC to find out more information as to what type of mug they are proposing and the total cost. In principle the Parish Council is happy to purchase mugs however there is currently no funding available. <p>The budget is to be amended as follows:</p> <ul style="list-style-type: none"> • Increase in allotment rent to be included, as appropriate; • Administration to be amended to balance the budget. <p>The draft budget for 2012/13 will be presented to January’s meeting for final agreement. A letter is awaited from KBC to confirm the grant amount for the 2012/13 financial year.</p>	

Chairman

Date

<p>9.2</p> <p>9.3</p> <p>9.4</p> <p>9.5</p>	<p>Accounts for Payment – It was RESOLVED that the following accounts be paid:</p> <table border="1" data-bbox="375 233 1393 443"> <thead> <tr> <th>Cheque No.</th> <th>Amount</th> <th>Payee</th> <th>Reason for Payment</th> <th>Statutory Power</th> </tr> </thead> <tbody> <tr> <td>100730</td> <td>£68.45</td> <td>Mrs Leigh Parkin</td> <td>Salary (Nov 11)</td> <td>S111 LGA 1972</td> </tr> <tr> <td>100731</td> <td>£17.00</td> <td>HM Rev & Customs</td> <td>PAYE & NI (Nov 11)</td> <td>S111 LGA 1972</td> </tr> </tbody> </table> <p>LGA = Local Government Act</p> <p>Receipts – None.</p> <p>Bank Statement & Accounts – HSBC Bank Balance at 29th November 2011: £3349.56. Uncleared cheques: none. Ledger Balance: £3349.56.</p> <p>Information Commissioner - Confirmation has been received from the Information Commissioner's Office that an entry has been made in the Register for Stoke Albany Parish Council. The entry was made on 19th October 2011 and expires on 18th October 2012.</p>	Cheque No.	Amount	Payee	Reason for Payment	Statutory Power	100730	£68.45	Mrs Leigh Parkin	Salary (Nov 11)	S111 LGA 1972	100731	£17.00	HM Rev & Customs	PAYE & NI (Nov 11)	S111 LGA 1972	
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<p>10</p> <p>10.1</p>	<p>Traffic Calming, Community Speed Watch: Desborough Town Centre Partnership has lent the Parish Council a CCTV camera which will be used by Cllr Small to try and record the HGV lorries using the road mainly very early in the morning.</p>	<p>DS</p>															
<p>11</p>	<p>Pocket Park – Nothing to report.</p>																
<p>12</p> <p>12.1</p> <p>12.2</p> <p>12.3</p> <p>12.4</p> <p>12.5</p> <p>12.6</p> <p>12.7</p> <p>12.8</p> <p>12.9</p> <p>12.10</p> <p>12.11</p> <p>12.12</p> <p>12.13</p> <p>12.14</p> <p>12.15</p> <p>12.16</p> <p>12.17</p> <p>12.18</p> <p>12.19</p> <p>12.20</p>	<p>Correspondence</p> <p>KBC Traveller & Gypsy Update – 31st October 2011 – Noted.</p> <p>Appeal Decision – Land at Braybrooke Road, Braybrooke – Noted.</p> <p>NCC Community Action Grants – Noted.</p> <p>Northants CALC – Localism Bill email – Noted.</p> <p>Information for all Village & Parish Magazine Editors – Noted.</p> <p>NCC Highways, Transport & Infrastructure Councillors' Newsletter – Nov 11 – Noted.</p> <p>CVS Training Opportunities – Noted.</p> <p>NCC Community Tree Planting Scheme for Northamptonshire – Noted. Information to be put in the noticeboard and e-mailed to Councillors.</p> <p>NCC Pilot Training Customer Testing – Customer & Carers Involvement in Adults & Children's Commissioning – Noted.</p> <p>NCC PLAN-net Oct 11 (e-mailed to Cllrs 23/11/11) – Noted.</p> <p>The Local Government Boundary Commission – Electoral Review of Northamptonshire – Noted.</p> <p>Northamptonshire Minerals and Waste Development Framework (MWDF): Development and Implementation Principles Supplementary Planning Document – Noted.</p> <p>NCC – Mayorhold Saturday parking free until Christmas – Noted.</p> <p>KBC Forward Plan and Work Programme – Noted.</p> <p>Northants CALC Update Nov-Dec 2011 – Noted.</p> <p>Northants CALC Jan to March 2012 Training Calendar – Noted.</p> <p>CPRE Planning Website - www.planninghelp.org.uk – Noted.</p> <p>Northamptonshire Rural Housing Association – Annual Report – Noted.</p> <p>Northamptonshire County Council's telephone number has changed from 1st December 2011 to 0300 126 1000 – Noted. A poster is to be placed in the noticeboard when received from NCC.</p>																

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Date

<p>13 13.1 13.2 13.3</p>	<p>Exchange of Information BT Payphone Update – BT has confirmed that they have logged a repaint request. BT repaints between the months of May to October, so the telephone box will be repainted in 2012. Overhanging branch & ivy onto the footpath coming down the Ashley Road hill – A letter will be sent to Mr & Mrs Brankin Frisby, who it is understood are the landowners of this stretch of hedge, to request that they remove the branch and ivy. Noticeboard Vinyl Lettering – It was Agreed that Cllr Small will put vinyl lettering on each of the noticeboard panels – Parish Council, Public Notices and General Notices.</p>	
<p>14</p>	<p>Date of Next Meeting and Agenda Items Tuesday 10th January 2012 – Final Budget 2012/13 for agreement</p>	
	<p>The meeting closed at 21:40 hrs</p>	

Chairman

Date