

**Minutes of Stoke Albany Parish Council Meeting Held on Tuesday 1st November 2011
at 8.00 pm in the Village Hall**

Present:

Councillors: J Wallace (Chairman), B Squires, J Tugwell, T Thompson, D Small

In attendance: Cllr A Wiley, Kettering Borough Councillor (in part)

Clerk: Leigh Parkin

Minute No.		ACTION
1	Apologies None	
2	Approve and sign the minutes of the meetings of 4th October 2011 It was RESOLVED that the minutes be signed as a correct record	
3 3.1 3.2	Matters Arising: Minute 5/July 11 - Sun Dial – Cllr Small to follow up. Minute 7.4/Sept 11 – A response is awaiting from NCC re: Parish Enhancement Gangs.	DS Clerk
4	Declarations of Interest: Cllr Squires declared a personal and prejudicial interest in planning application KET/2011/0582 (Agenda Item 6.1).	
5	Representations from Members of the Public: None	
6 6.1 6.2 6.3 6.4	Planning <i>Cllr Squires left the meeting for Agenda Item 6.1</i> KET/2011/0582 – Mr Squires – The Barns, 8a Green Lane, Stoke Albany – Full Application: Installation of 12 photovoltaic panels. No objection. <i>Cllr Squires returned to the meeting.</i> Northamptonshire County Council 11.00070.WAS - Bottom Farm, Desborough Airfield, Stoke Albany Road, Desborough, Kettering NN14 2SP – No comment. KET/2011/0504 (Minute 6.1/Oct 11) – Mr & Mrs Smith – Stoke Albany Road (Land at), Desborough – Full Application: Change of use from agricultural/paddock to Mobile Home Retirement Park. Formation of access roads, parking and sewage treatment plant. It was noted that this application is being considered by the KBC Planning Committee on 8 th November 2011. KET/2011/0542 (Minute 6.2/Oct 11) – Dr Bennett – 10 Chapel Lane, Stoke Albany – Full Application: Timber summer house. This application has been approved by KBC.	
7 7.1	Surveys/Questionnaires/Meetings Site Specific Proposals Local Development Document (LDD) - It was Agreed that the following comments will be sent to KBC: Accuracy of document – Stoke Albany Evaluation Matrix: 1. Profile – Businesses/Employers – this should include the Golf Course;	

Chairman

Date

<p>7.2</p> <p>7.3</p> <p>7.4</p> <p>7.5</p>	<p>2. Functional Relationships:</p> <ul style="list-style-type: none"> • Regional Catchment – this should include Corby and Kettering • Leisure/Tourism – this should include the Golf Course <p>6. Amenities – Green Infrastructure – Allotments should read ‘YES’</p> <p>7. Social Infrastructure – Local Organisations/Groups – There are many active organisations that meet at the Village Hall, for example, Brownies, Cubs etc.</p> <p>In respect of Site RA/120 the Parish Council would like to confirm that there is no plan to alter the village boundary to incorporate the assessed potential housing site.</p> <p>Northampton Association of Youth Clubs – Cllr Squires reported back from the Wilbarston Parish Council meeting re: discussions with Northampton Association of Youth Clubs about the establishment of a Youth Club. Stoke Albany Parish Council will support Wilbarston in the establishment of a Youth Club and will suggest that Wilbarston considers liaising with other villages in the vicinity, such as, Ashley. In addition the Councillors will support with any leaflet drop in Stoke Albany.</p> <p>Draft Neighbourhood Planning Regulations Consultation – to be discussed at December’s meeting.</p> <p>KBC Rural Forum – 3rd November 2011 – Cllr Tugwell to attend.</p> <p>KBC Town & Parish Council Gypsy & Traveller Information Event – Wednesday 30th November 2011 – Cllr Squires and Cllr Small to attend.</p>	<p>JT BS/DS</p>																				
<p>8</p>	<p>Bus Shelters, Seats & BMX Track: Cllr Squires had undertaken an inspection of the bus shelters, seats and BMX track and reported that they are all in good condition.</p>																					
<p>9</p> <p>9.1</p> <p>9.2</p> <p>9.3</p> <p>9.4</p>	<p>Finance</p> <p>First Draft Budget 2012/13 - Noted. This will be placed on the agenda for December’s meeting for further discussion. Confirmation is awaited from KBC with regard to the level of grant for 2012/13. Allotment Rent is to be reviewed.</p> <p>Accounts for Payment – It was RESOLVED that the following accounts be paid:</p> <table border="1" data-bbox="370 1346 1398 1654"> <thead> <tr> <th>Cheque No.</th> <th>Amount</th> <th>Payee</th> <th>Reason for Payment</th> <th>Statutory Power</th> </tr> </thead> <tbody> <tr> <td>100727</td> <td>£68.25</td> <td>Mrs Leigh Parkin</td> <td>Salary (Oct 11)</td> <td>S111 LGA 1972</td> </tr> <tr> <td>100728</td> <td>£17.20</td> <td>HM Rev & Customs</td> <td>PAYE & NI (Oct 11)</td> <td>S111 LGA 1972</td> </tr> <tr> <td>100729</td> <td>£107.68</td> <td>Kettering Borough Council</td> <td>Grass Cutting Contract</td> <td>Open Spaces Act 1906 ss 9 & 10</td> </tr> </tbody> </table> <p>LGA = Local Government Act</p> <p>Receipts – None.</p> <p>Bank Statement & Accounts – Bank Statement to 31st October has not yet been received and will be reported on at December’s meeting.</p>	Cheque No.	Amount	Payee	Reason for Payment	Statutory Power	100727	£68.25	Mrs Leigh Parkin	Salary (Oct 11)	S111 LGA 1972	100728	£17.20	HM Rev & Customs	PAYE & NI (Oct 11)	S111 LGA 1972	100729	£107.68	Kettering Borough Council	Grass Cutting Contract	Open Spaces Act 1906 ss 9 & 10	
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<p>10</p> <p>10.1</p>	<p>Traffic Calming, Community Speed Watch: Cllr Small raised concern about the speed of traffic along the Desborough</p>																					

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10.2	Road and the continued problem of HGVs using this road. A request has been made to the NCC Road Safety team for the temporary loan of a fluorescent Parish Board displaying 'Slow Down' messages which can be erected along Desborough Road. In addition Desborough Town Centre Partnership will be asked if the Parish Council can borrow a CCTV camera which will be used to try and record the HGV lorries using the road mainly very early in the morning. NCC Extension of Speed Limit – Wilbarston Road, Stoke Albany – It was Agreed to support this extension to the speed limit.	Clerk
11	Pocket Park – Information has been received from NCC about: <ul style="list-style-type: none"> • Green Flag Community Awards – Noted. • OPAL Environmental Education Conference 2012 – Noted. The Pocketeer magazine was emailed to Councillors on 1 st November 2011.	
12 12.1 12.2 12.3 12.4 12.5 12.6 12.7 12.8 12.9 12.10 12.11 12.12 12.13	Correspondence The 2013 Review of Parliamentary constituencies in England – Noted. Northamptonshire Flood Fair – Noted. The Queen’s Diamond Jubilee Beacons – Noted. Vitalise – Noted. No grant money available to support. NHS Northamptonshire - Your Winter Well Guide – Noted. CPRE/NALC – How to respond to planning applications an 8-step guide – Noted. To be placed in the black case for reference. QEII Fields – KBC has informed the Parish Council that their nominated site was not successful. Big Lottery Grant Funding – Noted. Date for applications to be received has ended. Big Idea - Back the Bid – Noted. NCC Newsletter Article – Noted. Current newsletter already been distributed. NHS PULSE locality meetings – Noted. Request a Report from your MEP – Noted. It was Agreed no report will be requested. Clerks & Councils Direct November 11 – Noted.	
13 13.1 13.2 13.3	Exchange of Information 13.1 Cllr Small noted that there is no sign for 'Desborough Road'. The Clerk is to contact Mr N Gore at NCC. 13.2 The Clerk is to find out where the Parish Council Poppy Wreath can be collected from. 13.3 A concern has been raised by a member of the public about the bush covering the Ashley Road sign and pavement. The Clerk is to liaise with KBC to find out who is responsible for maintaining the bush.	Clerk Clerk Clerk
14	Date of Next Meeting and Agenda Items Tuesday 6 th December 2011 – Draft Neighbourhood Planning Regulations Consultation, Draft Budget	
	The meeting closed at 21:45 hrs	

Chairman

Date