

**Minutes of Stoke Albany Parish Council Meeting Held on Wednesday 4th May 2011
at 8.00 pm in the Village Hall**

Present:

Councillors: J Wallace (Chairman), J Tugwell, B Squires, T Thompson

In attendance: Mr M Parish, Neighbourhood Watch Coordinator

Clerk: Leigh Parkin

Minute No.		ACTION
1	Apologies Apologies were received from Cllr D Small - Noted	
2	Approve and sign the minutes of the meetings of 5th April 2011 It was RESOLVED that the minutes be signed as a correct record	
3	Matters Arising: None	
4	Declarations of Interest: None	
5	Representations from Members of the Public: None	
6	Rural Housing Needs Survey Nothing further to report.	
7	Planning	
7.1	KET/2011/0035 – Mrs Clark Kitz – Katz Cattery, Woodside Bungalow, Stoke Albany Road, Desborough – Full Application: 2 no. cat chalets with runs – for information only – application approved by KBC – Noted.	
8	Surveys/Questionnaires/Meetings	
8.1	NCC Have Your Say: Proposed Changes to Public Transport & Bus Subsidies – it was Agreed to place this on the agenda for further discussion at the Annual General Meeting of the Parish Council to be held on 17 th May 2011. Cllr Tugwell is to attend an event about the proposed changes to be held at The Cube in Corby on 12 th May 2011.	Clerk JT
9	Bus Shelters & Seats: Cllr Squires undertook an inspection of the bus shelters and seats on 30 th April 2011 and reported that they are all in good condition.	
10	Finance	
10.1	Insurance Renewal – it was Agreed to request further advice from the insurance company about the current level of insurance for the bus shelters and to find out the cost to replace a sheet of the perspex in the noticeboard. To be placed on the agenda for further discussion and agreement at the Annual General Meeting of the Parish Council to be held on 17 th May 2011. It was Resolved that the level of Fidelity Guarantee should remain at £4,000. The Council reviewed this level in June and October 2010 and on both occasions was satisfied that taking into account the controls and procedures in place that it is adequate.	Clerk

Chairman

Date

<p>10.2</p> <p>10.3</p> <p>10.4</p> <p>10.5</p>	<p>Accounts Approved for Payment - It was RESOLVED that the following accounts be paid:</p> <table border="1" data-bbox="375 233 1393 373"> <thead> <tr> <th>Cheque No.</th> <th>Amount</th> <th>Payee</th> <th>Reason for Payment</th> </tr> </thead> <tbody> <tr> <td>100709</td> <td>£68.45</td> <td>Mrs Leigh Parkin</td> <td>Salary (Mar 11)</td> </tr> <tr> <td>100710</td> <td>£17.00</td> <td>HM Rev & Customs</td> <td>PAYE (Mar 11)</td> </tr> </tbody> </table> <p>Bank Statement & Accounts – Noted. HSBC Bank Balance at 31st March 2011: £870.00. Uncleared cheques: None. Ledger Balance: £870.00. Bank statement for April 2011 not yet received.</p> <p>Accounts 2010/11 – It was Resolved to approve the End of Year Accounts for year ending 31st March 2011 which were signed by the Chairman. Section 1 and 2 of the Annual Return will be presented to the Parish Council for approval at its' meeting to be held on 7th June 2011.</p> <p>Asset Register (Minute 10.3 April 2011) – To be presented for final agreement by the Parish Council on 7th June 2011 following the Clerk's meeting with the Internal Auditor.</p>	Cheque No.	Amount	Payee	Reason for Payment	100709	£68.45	Mrs Leigh Parkin	Salary (Mar 11)	100710	£17.00	HM Rev & Customs	PAYE (Mar 11)	<p></p> <p>Clerk</p> <p>Clerk</p>
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<p>11</p>	<p>Traffic Calming, Community Speed Watch: Nothing to report.</p>	<p></p>												
<p>12</p>	<p>HA7 Footpath – This item was discussed with Mr Thompson, Footpath Warden following his report to the Annual Parish Meeting. The Parish Council had previously raised concern that the newly re-instated section of footpath should not go through the farmers' field but follow the top of the embankment. Mr Thompson Confirmed that the newly instated footpath should go through the farmers' field, however, it was noted that there are still a number of obstructions that need clearing. Mr Thompson is to contact MGWSP with regard to the obstacles and to request improved signage.</p>	<p>ST</p>												
<p>13</p>	<p>BMX Track - Cllr Small and Cllr Squires have visited the track and reported that they could not identify any specific problems with the track other than general wear and tear of the mounds. It was Agreed to contact Ms D Hughes, Grounds Maintenance, KBC to ask whether a regular check of the track undertaken by a member of the Parish Council will enable KBC to continue mowing this area.</p>	<p>Clerk</p>												
<p>14</p>	<p>Pocket Park – Nothing to report.</p>	<p></p>												
<p>15</p>	<p>Parish Council Elections – 5th May 2011 – It was Noted that the election in Stoke Albany is uncontested and the 5 existing Councillors who were all nominees will commence a new term of office.</p>	<p></p>												
<p>16</p>	<p>Correspondence NCALC Update March-April 2011 – Noted. The good councillor's guide – it was Agreed to place a copy of this in the briefcase. Parish-Centred Map (Public Rights of Way) – NCC Definitive Map Team – Noted. Deaf Awareness Day – Friday 6th May 2011 – Noted. NCC Superfast Northamptonshire April 2011 Newsletter – it is understood that Stoke Albany comes under the Leicestershire Exchange and not Northamptonshire, this is to be checked. If so, it is to be identified if Leicestershire are running a similar project. Local Councillor Shadowing Award - Noted. Corby Borough Council Local Development Framework Update – Noted. The Council for Voluntary Service – Trustee Network Northamptonshire – 12th May – Noted.</p>	<p>Clerk</p>												

Chairman

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<p>17</p>	<p>Exchange of Information Village Hall car park wall – Concern was raised about part of the wall surrounding the Village Hall car park which is crumbling. It is unknown who owns and is responsible for the wall. KBC Gypsy & Traveller Information Sheet – Concern was raised about the contents of the recent information sheet distributed by KBC. It was Agreed to invite Cllr Wiley to the Parish Council meeting to be held on 7th June 2011 to discuss this issue further.</p>	<p>Clerk</p>
<p>18</p>	<p>Date of Next Meeting and Agenda Items Tuesday 17th May 2011 – Annual General Meeting – Insurance Renewal, NCC Proposed Changes to Public Transport Tuesday 7th June 2011 – Parish Council Meeting – KBC Gypsy & Traveller Information Sheet, Section 1 & 2 of the Annual Return, Asset Register.</p>	
<p>The meeting closed at 21:35 hrs</p>		

Chairman

Date